



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
EXECUTIVE COMMITTEE
Meeting Agenda
June 2, 2021
10:00-11:15 AM

Purpose: The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members : **Marshall Bower, Interim Board Chair, Chair-Events Committee;** *President/CEO, The Foundation for Lee County Public Schools;* **Nate Halligan, Vice-Chair, Asst. Vice President/Small Business Portfolio Manager, Busey Bank;** **Douglas Szabo, Board Treasurer, Attorney, Henderson, Franklin, Sterns and Holt;** **Selina Jefferson, Board Secretary, Mount Hermon Ministries/Dew of Hermon Early Learning Center;** **Damaris Boone, Chair-Program Committee, Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA);** **Jason Himschoot, Chair-Human Resources Committee, Attorney, Maughan, Himschoot and Adams Law Group;** **Dr. Kelly Roy, Chair-Nominations & Bylaws Committee, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College**

ELC Staff: **Susan Block, Chief Executive Officer;** **Leona Adkins, Chief Quality Officer;** **Lugeenya Blackstock, Chief Financial Officer;** **Kim Usa, Chief Program Officer;** **Ginger McHale, Executive Coordinator**

(*) *Materials included in Executive Committee Packet.*
 (**) *Materials posted on SharePoint for Committee Members.*

Agenda Items	Facilitator/Presenter
Welcome and Introductions	Marshall Bower, <i>President/CEO, The Foundation for Lee County Public Schools</i>
Public Comments	Marshall Bower
1. Executive Committee* A. Approval of Meeting Minutes of April 21, 2021** <u>pgs.</u> B. Approval: FY2022 Meeting Calendar** <u>pg.</u> C. Contracts & Grants** <u>pg.</u> <ol style="list-style-type: none"> 1. Authority to approve OEL Grant Agreement, FY 2022 2. Authority to approve: RCMA, FY 2022 Contract in Immokalee (Related Party Contract) 3. Authority to approval: Collier County Department of Health Contract. 4. Informational: RCMA VPK FY2022 Contract (within OEL Grant Agreement) 	Marshall Bower

D. Authority to approve, Anti-Fraud Plan, FY 2022** <u>pgs.</u> E. Authority to approve: Local School Readiness Eligibility Priorities** <u>pgs.</u> F. Executive Committee Update	
2. Vote to Move the Board Meeting Minutes of May 5, 2021** <u>pgs.</u>	Marshall Bower
3. Finance Committee* A. SR Utilization Forecast** <u>pg.</u> B. Review of Utilization Reports and Statements of Revenues and Expenditures** <u>pgs.</u> C. Status: 2018-2019 Provider Payments D. Status Update: 990 Approval, FY 2020 E. Authority to Approve: SR Emergency Mini grants, VPK Providers F. OEL Expenditure Validation (July-December 2020)** <u>pg.</u>	Doug Szabo, Esq., <i>Henderson, Franklin, Sterns and Holt</i>
4. HR Committee* A. Employee Reference Guide: Review and Approval of Policies** <u>pgs.</u> B. Discussion: Time & Reporting Changes, OEL Grant, FY 2022	Jason Himschoot, <i>Attorney, Maughan, Himschoot & Adams Law Group</i>
5. Nominations & Bylaws Committee A. Impact of HB 419 on ELC Governance B. June 16, 2021 Board Mini Training: "FY 2021 in Review"	Dr. Kelly Roy, <i>Professor/Early Childhood Education Coordinator, Florida Southwestern State College</i>
6. Review Agenda for the Board Meeting, June 16, 2021** <u>pgs.</u>	Marshall Bower
Adjournment	Marshall Bower
Next Meeting (if FY 2022 Calendar is Approved)	Wednesday, September 15, 2021

Until further notice: All meetings will be held via Zoom.

Join Zoom Meeting of June 2, 2021

<https://us02web.zoom.us/j/83120705426?pwd=NHRPMXlaNENqMk5XdUINMUE2eFpFZz09>

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