



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
EXECUTIVE COMMITTEE**

**Meeting Agenda
August 19, 2021
8:30 – 9:30 AM**

Purpose: The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members : **Marshall Bower**, Interim Board Chair, Chair-Events Committee; *President/CEO, The Foundation for Lee County Public Schools*; **Douglas Szabo**, Vice-Chair, Attorney, Henderson, Franklin, Sterns and Holt; **Brooke Delmotte**, Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council **Selina Jefferson**, Board Secretary, Director, Mount Hermon Ministries/Dew of Hermon Early Learning Center; **Michele King**, Chair-Program Committee, Director Child Advocacy Program, Golisano Children’s Hospital of SW Florida;; **Jason Himschoot**, Chair-Human Resources Committee, Attorney, Maughan, Himschoot and Adams Law Group; **Dr. Kelly Roy**, Chair-Nominations & Bylaws Committee, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College

ELC Staff: **Susan Block**, Chief Executive Officer; **Leona Adkins**, Interim, Chief Quality & Programs Officer; **Lugeenya Blackstock**, Chief Financial Officer; **Ginger McHale**, Executive Coordinator

(*) Materials included in Executive Committee Packet.
(**) Materials posted on SharePoint for Committee Members.

Agenda Items	Facilitator/Presenter
Welcome and Introductions	Marshall Bower, <i>President/CEO, The Foundation for Lee County Public Schools</i>
Public Comments	Marshall Bower
1. Executive Committee* A. Approval of Meeting Minutes of June 2, 2021 and July 23, 2021** pgs. B. Approval: Electronic Signature Policy** pg. C. Approval: Information Technology Support	Marshall Bower
2. Vote to Move the Board Meeting Minutes of June 16, 2021** pgs.	Marshall Bower

3. HR Committee* A. Employee Reference Guide: Review and Approval of Policies** <u>pgs.</u> B. Approval: Learning Management System (Exceeds \$10,000)	Jason Himschoot, <i>Attorney, Maughan, Himschoot & Adams Law Group</i>
4. Appeals Committee A. Report on Glidden Appeal Hearing, June 16, 2021	Selina Jefferson, <i>Director, Mount Hermon Ministries/Dew of Hermon Early Learning Center</i>
5. Review Agenda for the Board Meeting, August 24, 2021** <u>pgs.</u>	Marshall Bower
Adjournment	Marshall Bower
Next Meeting	Wednesday, September 15, 2021

Until further notice: All meetings will be held via Zoom.

Join Zoom Meeting of August 19, 2021

<https://us02web.zoom.us/j/81228105377?pwd=RDZxaXdDMU44MVVnS3VFSGd3MzN6Zz09>

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