



**ELC of SWFL**  
**Human Resources/Personnel Committee**  
**September 9, 2021, 1:30 pm, via Zoom**  
**Agenda**

**Purpose:** The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

**Goals:**

1. To review the ELC salary and benefits structure in order to make future recommendations to the Board of Directors.
2. To review the Employee Reference Guide and make recommendations for updates.

**Committee Members:** **Jason Himschoot, Esq., Committee Chair**, *Attorney, Maughan, Himschoot and Adams Law Group; PLLC*, **Dr. Trina Puddefoot**, *Executive Director, Early Steps – Health Planning Council*; **Marshall Bower President/CEO**, *The Foundation for Lee County Public Schools*; **Joe Paterno**, *Executive Director, Southwest Florida Workforce Development Board* and **Dr. Beth McBride**, *Director, Early Learning Collier County Public Schools*.

**ELC Staff:** **Susan Block**, CEO; **Wynetta Upshaw**, HR Director

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome and Introductions	<i>Jason Himschoot</i>
Vote to Approve August 16, 2021, Minutes	<i>Jason Himschoot</i>
ELC Update <ul style="list-style-type: none"> <li>• Compensation &amp; Classification Study</li> <li>• Organizational Chart - Update</li> </ul>	Susan Block
<ul style="list-style-type: none"> <li>• RFI – Benefits Broker</li> </ul>	Wynetta Upshaw
New Business Items	All
Next Meeting Scheduled: October 26, 2021, 1:30 pm	All

HR Committee, 9/9/21, 1:30 pm

Join Zoom Meeting

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