



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
FINANCE COMMITTEE
Meeting Agenda
September 15, 2021 - 8:30 a.m.

Purpose: This committee is charged with the oversight of budget development, accurate tracking of expenditures, monitoring unrestricted funds, and to ensure adequate financial controls in coordination with appropriate staff and directors.

Committee Members:

- Brooke Delmotte, Finance Committee Chair, Provider Liaison/Operations Manager Early Steps, SWFL Health Planning Council**
Laura Bright, American Cancer Society
Nate M. Halligan, Portfolio Manager, Busey Bank
Douglas Szabo, Henderson, Franklin, Starnes & Holt, P.A.

ELC Staff:

- Susan Block, Chief Executive Officer; Leona Adkins, Chief Quality Officer and Interim: Chief Program Officer; Lugeenya Blackstock, Chief Financial; Ginger McHale, Executive Coordinator; Janet Quintero, Administrative Coordinator**

(*) Materials included in Finance Committee Packet.

(**) Materials sent electronically to Committee Members.

Agenda Items	Page No.	Facilitator/ Presenter	Suggested Time Frames
1. Welcome and Introductions	--	Brooke Delmotte	8:30 a.m.
2. Vote on Finance Committee Minutes of June 2, 2021	3	Brooke Delmotte	8:35 a.m.
3. Discuss Utilization Management (Forecast)	6	Brooke Delmotte	8:40 a.m.
4. Review Utilization Reports and Statements of Revenues and Expenditures	7	Lugeenya Blackstock	8:45 a.m.
5. Review Notice of Award and effect on FY2021-2022 Budget		Lugeenya Blackstock	9:00 a.m.
6. Update on FY21 close-out		Susan Block	9:10 a.m.
7. Approval: Addendum Element Technologies, LLC Contract		Lugeenya Blackstock	9:15 a.m.
Adjournment			
Next Meeting –November 3, 2021			

Until further notice: All meetings will be held via Zoom.

Join Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/81057801442?pwd=UlpWTnRnUjM0QXN6cEZXR1JpaXdrZz09>

Meeting ID: 810 5780 1442

Passcode: 369896

One tap mobile

+19294362866,81057801442# US (New York) 13017158592,,81057801442# US

+(Washington DC)

Dial by your location

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 810 5780 1442

Find your local number: <https://us02web.zoom.us/j/81057801442?pwd=UlpWTnRnUjM0QXN6cEZXR1JpaXdrZz09>