



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
BOARD MEETING AGENDA
 January 26, 2022
 9:00-11:00 am

Board Members: Marshall Bower, Interim Board Chair; Chair-Events Committee, President/CEO, The Foundation for Lee County Public Schools; Doug Szabo, Board Vice-Chair, Attorney, Henderson, Franklin, Starnes and Holt, P.A.; Brooke Delmotte, Board Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council; Alex Breault, Director, Talent Initiatives, Naples Chamber of Commerce; Nate Halligan, Asst. Vice President/Small Business Portfolio Manager, Busey Bank; Jason Himschoot, Chair-Human Resources Committee, Attorney, Maughan, Himschoot and Adams Law Group;; Michele King, Chair Program Committee, Director Child Advocacy Program, Golisano Children’s Hospital of SWFL; Dr. Beth McBride, Director, Early Learning, Designee-Collier County Public Schools; Rebecca McKellar, Creative World Schools, Private for Profit Child Care; Joe Paterno, Executive Director, CareerSource Southwest Florida; Chantel Porte, Regional Supervisor for Child Care Licensing, Department of Children and Families; Mary Grace Romo, Director, Early Childhood Learning Services, Lee County Public Schools; Kimberly Ross, Owner, Ross Dynasty Cares; Dr. Kelly Roy, Chair-Nominations & By-Laws Committee, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College; Tara Sherrod, Director, First Baptist Preschool, Representative of Faith-Based Childcare providers; Shay Smith, Executive Community Health Nursing Director, Designee-Florida Department of Health Lee County; Tanya Williams, Director, Collier County Library Designee-Collier Board of County Commissioners

ELC Staff: Susan Block, Chief Executive Officer; Leona Adkins, Interim Chief Quality and Program Officer; Lugeenya Blackstock, Chief Financial Officer; Janet Quintero, Administrative Coordinator

(*) Materials included in Board Packet.
 (**) Materials available on SharePoint for Board Members.

Document Number	Agenda Items	Facilitator/Presenter
	Welcome and Introductions A. Motion to approve Amended Agenda, 1/26/22 B. Approval: For Profit Provider (Updated, Lee): Rebecca McKellar <u>pgs.1-3</u>	Marshall Bower, Interim Board Chair, Chair-Events Committee, President/CEO, The Foundation for Lee County Public Schools;

	<p>C. Affirmation of Required, Mandated Seats, effective January 1, 2022</p> <ol style="list-style-type: none"> 1. Lee County School District Designee: Mary Grace Romo, Director of Early Learning Services 2. Collier County BOCC: Tanya Williams, Director Collier County Libraries 3. Department of Children and Families: Chantal Porte, Regional Supervisor, Suncoast Region <p>D. Announcement of Approved Recommendations for Board Membership (Exec Committee Approval 12/15/21)</p> <ol style="list-style-type: none"> 1. Faith Based Provider (Hendry/Glades), Tara Sherrod 2. Private Sector (Collier), Alex Breault, Director of Talent Initiatives, Naples Chamber of Commerce <p>E. Discussion: “Welcome New Members: Why we Serve the ELC”</p>	
	<p>Public Comments</p>	<p>Marshall Bower</p>
	<p>1. Executive Committee Report*</p> <p>A. Update: Implementation of ELC Compensation & Classification Study <u>pgs.4-7</u></p>	<p>Marshall Bower</p>
	<p>2. Consent Agenda (Vote required) *</p> <p>A. Approval of Board Meeting Minutes of September 29, 2021** (from 11/3/21) and November 29, 2021, <u>pgs.8-16</u></p> <p>Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration</p>	<p>Marshall Bower</p>
	<p>Committee Reports</p>	
	<p>3. Financial Committee*</p> <ol style="list-style-type: none"> A. Review: SR Utilization Forecast <u>pg.17</u> B. Approval of Utilization Reports and Statement of Revenues and Expenditures <u>pgs.18-30</u> C. Review of Updated NOA; Approval of updated 2021-2022 Budget <u>pgs.31-36</u> D. Discussion: Lee BOCC Grant <u>pgs.38-49</u> E. Approval: Surplus Inventory (from 11/3/21) <u>pgs.50-52</u> F. <u>DEL Desk Audit pg.53</u> 	<p>Brooke Delmotte, <i>Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council;</i></p>

	4. Events Committee A. Discussion: Business Breakfast 2022	Marshall Bower
	5. HR Committee* A. Employee Reference Guide: Review and Approval of Policy Section 706** <u>pgs.54-56</u> (from 11/3) B. Approval: CEO Job Description <u>pgs.57-59</u> C. Follow-up and Recommendation: CEO Annual Evaluation D. Discussion: Staff Engagement Survey Data <u>pgs.60-70</u> (from 11/3)	Jason Himschoot, <i>Attorney, Maughan, Himschoot and Adams Law Group</i>
	6. Nominations & Bylaws Committee A. Items pending board approval, January 26, 2022 1. Review and Approve Draft Bylaws Amendments <u>pgs.71-84</u> (from 11/3/21) 2. Review and Approve Draft Governance Policies <u>pgs. 85-109</u> (from 11/3/21) B. Slate of Officers 2022 <u>pg.110</u> C. Discussion: Recruitment of Parent Board Representative (from 11/3/21)	Dr. Kelly Roy, <i>Professor/Coordinator of Early Childhood Education, Florida Southwestern State College</i>
	7. Program Committee A. Update	Michele King, <i>Director Child Advocacy Program, Golisano Children's Hospital of SWFL</i>
	8. Appeals Committee A. Report and Approval of Minutes, Rhythm of Learning, <u>pgs. 111-113</u>	Doug Szabo, Chairperson, Appeals Hearing
	9. Report of the CEO* A. Executive Director's Report** <u>pgs. 114-115</u> B. Legislative Priorities, Association of Early Learning Coalitions <u>pgs.116-117</u>	Susan Block, <i>CEO, ELC of SWFL</i>
	10. Adjournment	Marshall Bower
	Next Board Meeting:	March 16, 2022, 9:00 am

Until further notice: All meetings will be held via Zoom.

Join the Board Meeting via Zoom 1/26/22, 9:00 am

<https://us02web.zoom.us/j/86387805765?pwd=UkRqekFwcTB0aVcwaTJLOTXczhjZz09>

Meeting ID: 863 8780 5765

Passcode: 472922

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