



ELC of SWFL
Human Resources/Personnel Committee
April 12, 2022, 1:30 pm, via Zoom
Agenda

Purpose: The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

Goals:

1. To review the ELC salary and benefits structure to make future recommendations to the Board of Directors.
2. To review the Employee Reference Guide and make recommendations for updates.

Committee Members: *Jason Himschoot, Esq., Committee Chair, Attorney, Maughan, Himschoot and Adams Law Group; PLLC, Dr. Trina Puddefoot, Executive Director, Early Steps – Health Planning Council; Marshall Bower President/CEO, The Foundation for Lee County Public Schools; Joe Paterno, Executive Director, Southwest Florida Workforce Development Board and Dr. Beth McBride, Director, Early Learning Collier County Public Schools.*

ELC Staff: *Susan Block, CEO; Wynetta Upshaw, HR Director*

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome and Public Comment	<i>Jason Himschoot</i>
Vote to Approve February 15, 2022, Minutes	<i>Jason Himschoot</i>
ELC Update <ul style="list-style-type: none"> • FY 23 Budget Recommendations <ul style="list-style-type: none"> ○ Cost of Living (COLA) ○ Merit Based Performance 	Susan Block
Employee Reference Guide: Review of Proposed Policy Update <ul style="list-style-type: none"> • #504 Timecard Rounding • #706 PLT Increments 	Wynetta Upshaw
ELC Pay Administration Guidance - FYI	Wynetta Upshaw
Staff Engagement Survey (April 2022) Results	Susan Block
New Business Items	All

Next Meeting Scheduled: May 24, 1:30 pm

All

Please join the HR Committee meeting, 4/12/22, 1:30 pm:

<https://us02web.zoom.us/j/83680213285?pwd=MU5lUm00V0FRckVQRXU0a0JiNkgxdz09>

Meeting ID: 836 8021 3285

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