



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA  
**EXECUTIVE COMMITTEE**  
**Meeting Agenda**  
**April 20, 2022**  
**10:00 AM**

**Purpose:** The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

**Committee Members :** **Marshall Bower, Interim Board Chair, Chair-Events Committee;** *President/CEO, The Foundation for Lee County Public Schools;* **Douglas Szabo, Vice-Chair, Attorney, Henderson, Franklin, Sterns and Holt;** **Brooke Delmotte, Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council;** **Michele King, Chair-Program Committee, Director Child Advocacy Program, Golisano Children’s Hospital of SW Florida;** **Jason Himschoot, Chair-Human Resources Committee, Attorney, Maughan, Himschoot and Adams Law Group;** **Dr. Kelly Roy, Chair-Nominations & Bylaws Committee, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College**

**ELC Staff:** **Susan Block, Chief Executive Officer;** **Leona Adkins, Chief Quality Office;** **Gilda Duran, Chief Programs Officer;** **Lugeenya Blackstock, Chief Financial Officer;** **Janet Quintero, Administrative Coordinator**

(\*) *Materials included in Executive Committee Packet.*  
(\*\*) *Materials posted on SharePoint for Committee Members.*

Agenda Items	Facilitator/Presenter
<b>Welcome and Introductions</b>	Marshall Bower, <i>President/CEO, The Foundation for Lee County Public Schools</i>
<b>Public Comments</b>	Marshall Bower
<b>1. Executive Committee*</b> A. Approval of Meeting Minutes of Executive Committee March 2, 2022** <u>pgs.</u>	Marshall Bower
<b>2. Vote to Move the Board Meeting Minutes of March 16, 2022**</b> <u>pgs.</u>	Marshall Bower

<b>3. Finance Committee</b> <b>A.</b> Review: SR Utilization Management Forecast <u>pg.</u> <b>B.</b> Review and Approval of Utilization Reports and Statements of Revenues and Expenditures <u>pgs.</u> <b>C.</b> Approval, FY 2022 Budget Modifications <u>pg.</u> <b>D.</b> Proposed Budget Presentation & Approval: FY 2023 <u>pgs.</u> <b>E.</b> Affirmation of Approval Sliding Fee Scale FY 2023 <u>pgs.</u> <b>F.</b> Approval: FY 2023 SR Rate increase <u>pgs.</u> <b>G.</b> Update: FY 2022 Single Fiscal Audit, Moss, Krusick	<b>Brooke Delmotte, Treasurer, Provider</b> Liaison/Operations Manager, Early Steps, SWFL Health Planning Council
<b>4. HR Committee*</b> <b>A.</b> Employee Reference Guide: Review of Proposed Policy Updates #504 Timecard Rounding and #706 PLT Increments <u>pgs.</u> <b>B.</b> Review and Discussion: Staff Engagement Survey Results (4/2022) <u>pgs.</u>	Jason Himschoot, <i>Attorney, Maughan, Himschoot &amp; Adams Law Group</i>
<b>5. Nominations &amp; Bylaws Committee</b> <b>A.</b> Strategic Planning, 2022-2024	Dr. Kelly Roy, <i>Professor/Coordinator of Early Childhood Education, Florida Southwestern State College</i>
<b>6. Events Committee</b> <b>A. Update: Business Breakfast, August 5, 2022</b>	Marshall Bower
<b>7. Review Agenda for the Board Meeting, May 4, 2022, <u>pgs.</u></b>	Marshall Bower
<b>Adjournment</b>	Marshall Bower
<b>Next Meeting</b>	Wednesday, June 8, 2022

All meetings are Hybrid – attend in person or via Zoom.

Join Executive Committee Meeting:

<https://us02web.zoom.us/j/81310711332?pwd=TXY2bmF2MzkwMWRUcFV1dVgrMFVkJz09>

Meeting ID: 813 1071 1332

Passcode: 302596

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