



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA**  
**BOARD MEETING AGENDA**  
 May 4, 2022  
 8:30-11:30 am

**Board Members:** Marshall Bower, Interim Board Chair; **Chair-Events Committee**, *President/CEO, The Foundation for Lee County Public Schools*; Doug Szabo, Board Vice-Chair, Attorney, Henderson, Franklin, Starnes and Holt, P.A.; Brooke Delmotte, Board Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council; Alex Breault, Director, Talent Initiatives, Naples Chamber of Commerce; Nate Halligan, Asst. Vice President/Small Business Portfolio Manager, Busey Bank; Jason Himschoot, **Chair-Human Resources Committee**, Attorney, Maughan, Himschoot and Adams Law Group;; Michele King, **Chair Program Committee**, Director Child Advocacy Program, Golisano Children’s Hospital of SWFL; Dr. Beth McBride, Director, Early Learning, Designee-Collier County Public Schools; Rebecca McKellar, Creative World Schools, Private for Profit Child Care; Joe Paterno, Executive Director, CareerSource Southwest Florida; Chantal Porte, Regional Supervisor for Child Care Licensing, Department of Children and Families; Mary Grace Romo, Director, Early Childhood Learning Services, Lee County Public Schools; Kimberly Ross, Owner, Ross Dynasty Cares; Dr. Kelly Roy, **Chair-Nominations & By-Laws Committee**, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College; Tara Sherrod, Director, First Baptist Preschool, Representative of Faith-Based Childcare Providers; Shay Smith, Executive Community Health Nursing Director, Designee-Florida Department of Health Lee County; Tanya Williams, Director, Collier County Library Designee-Collier Board of County Commissioners

**ELC Staff:** Susan Block, Chief Executive Officer; Leona Adkins, Chief Quality Officer; Gilda Duran, Chief Program Officer; Lugeeny Blackstock, Chief Financial Officer; Janet Quintero, Administrative Coordinator

(\*) Materials included in Board Packet.  
 (\*\*) Materials available on SharePoint for Board Members.

Document Number	Agenda Items	Facilitator/Presenter
	<b>Welcome and Introductions</b>	Marshall Bower, Interim Board Chair, Chair-Events Committee, <i>President/CEO, The Foundation for Lee County Public Schools</i> ;

	<b>Public Comments</b>	Marshall Bower
	<b>1. Executive Committee Report*</b>	Marshall Bower
	<b>2. Consent Agenda (Vote required) *</b> A. Approval of Board Meeting Minutes of March 16, 2022, <u>pgs.</u>  Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration	Marshall Bower
	<b>Committee Reports</b>	
	<b>3. Financial Committee*</b> A. Review: SR Utilization Management Forecast <u>pg.</u> B. Review and Approval of Utilization Reports and Statements of Revenues and Expenditures <u>pgs.</u> C. Approval, FY 2022 Budget Modifications <u>pg.</u> D. Proposed Budget Presentation & Approval: FY 2023 <u>pgs.</u> E. Affirmation of Approval Sliding Fee Scale FY 2023 <u>pgs.</u> F. Approval: FY 2023 SR Rate increase <u>pgs.</u> G. Update: FY 2022 Single Fiscal Audit, Moss, Krusick H. Approval: Spiro Associates & Webauthor LLC contracts	Brooke Delmotte, <i>Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council;</i>
	<b>4. Nominations &amp; Bylaws Committee</b> A. Strategic Planning, 2022-2024 <u>pg.</u>	Dr. Kelly Roy, <i>Professor/Coordinator of Early Childhood Education, Florida Southwestern State College</i>
	<b>5. Events Committee</b> A. Discussion: Business Breakfast August 5, 2022	Marshall Bower
	<b>6. HR Committee*</b> A. Employee Reference Guide: Review of Proposed Policy Updates #504 Timecard Rounding and #706 PLT Increments <u>pgs.</u>	Jason Himschoot, <i>Attorney, Maughan, Himschoot and Adams Law Group</i>

	B. Review and Discussion: Staff Engagement Survey Results (4/2022) <u>pgs.</u>	
	<b>7. Program Committee</b> A. Update	Michele King, <i>Director Child Advocacy Program, Golisano Children's Hospital of SWFL</i>
	<b>8. Report of the CEO*</b> A. Executive Director's Report** <u>pgs.</u>	Susan Block, <i>CEO, ELC of SWFL</i>
	<b>9. Adjournment</b>	Marshall Bower
	<b>Next Board Meeting:</b>	June 22, 2022, 9:00 am

All meetings are Hybrid – attend in person or via Zoom.

Join Board meeting via Zoom

Join Zoom Meeting

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[Board Mtg 05.04.22 Agenda .docx](#)