



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

**EXECUTIVE COMMITTEE**

**Meeting Agenda**

**January 18, 2023**

**9:00 AM**

**Purpose:** The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

**Committee Members :** **Dr. Kelly Roy**, *Interim Board Chair, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College*; **Douglas Szabo**, *Vice-Chair, Attorney, Henderson, Franklin, Sterns and Holt*; **Dr. Beth McBride**, *Secretary, Chair-Human Resources Committee Director, Early Learning, Designee-Collier County Public Schools*; **Brooke Delmotte**, *Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council*; **Michele King**, *Chair-Program Committee, Director Child Advocacy Program, Golisano Children’s Hospital of SWFL*; **Rebecca McKellar**, *Chair-Nominations & Bylaws, Committee, Creative World Schools, Private for-Profit Child Care*; **Tara Sherrod**, *Chair-Events Committee First Baptist Preschool, Representative of Faith-Based Childcare Providers.*

**ELC Staff:** **Susan Block**, *Chief Executive Officer*; **Leona Adkins**, *Chief Quality Office*; **Gilda Duran**, *Chief Programs Officer*; **Lugeenya Blackstock**, *Chief Financial Officer*

**Guest:** Chris Gomez, Spirit Consulting

(\*) *Materials included in Executive Committee Packet.*

(\*\*) *Materials posted on SharePoint for Committee Members.*

Agenda Items	Facilitator/Presenter
<b>Welcome and Introductions</b> <b>Chair’s Update</b>	<b>Dr. Kelly Roy</b> , <i>Professor/Coordinator of Early Childhood Education, Florida Southwestern State College</i>
<b>Public Comments</b>	
<b>1. Executive Committee*</b> A. CEO Search: Confirming Candidate Interview Schedule, February 1, 2023 <u>pg.4</u> B. Approval of Meeting Minutes of Executive Committee November 2, 2022** <u>pgs. 5-7</u> C. Approval of Search Committee Minutes, December 6, 2023, December 15, 2022, and January 4, 2022 <u>pgs.6-15</u> D. School Readiness Plan: Review and Approval, Policies; Review and Approve SR Plan (to be presented 2/1/23)	<b>Dr. Kelly Roy</b>  <b>Chris Gomez</b> , Spirit Consulting

<b>2. Vote to Move the Board Meeting Minutes of November 16, 2022**</b> <u>Pgs. 16 - 22</u>	
<b>3. Finance Committee</b> <b>A.</b> Review: SR Utilization Management Forecast <u>pg. 29</u> <b>B.</b> Review and Approval of Utilization Reports and Statements of Revenues and Expenditures <u>pgs.30-44</u> <b>C.</b> Approval: FY 2023 Budget Amendment (new NOA – to be presented 2/1/23 if an updated NOA is received) <b>D.</b> Approval: FY 23 contracts 1. Media contract (Outreach) <u>pg. 45</u> <b>E.</b> Deobligation of School Readiness Funds FY 23 <u>pgs. 46-47</u> <b>F.</b> DEL Expenditure Validation <u>pgs. 48-49</u>	<b>Brooke Delmotte, Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council</b>
<b>4. HR Committee</b> <b>A.</b> Update	<b>Dr. Beth McBride, Director, Early Learning, Designee-Collier County Public Schools</b>
<b>5. Nominations &amp; Bylaws Committee</b> <b>A.</b> Board Development <b>B.</b> Recruiting Gubernatorial Appointees for the ELC	<b>Rebecca McKellar, Creative World Schools, Private For-Profit Child Care</b>
<b>6. Events Committee</b> <b>A.</b> Business Breakfast <b>B.</b> Hello/Goodbye Event <b>C.</b> Staff Appreciation Luncheon	<b>Tara Sherrod, Director, First Baptist Preschool, Representative of Faith-Based Childcare Providers</b>
<b>7. Program Committee</b> <b>A.</b> Update	<b>Michele King, Director Child Advocacy Program, Golisano Children’s Hospital of SWFL</b>
<b>8. Review Agenda for the Board Meeting, February 1, 2023</b> <u>pgs.51-54</u>	<b>Dr. Kelly Roy</b>
<b>Adjournment</b>	<b>Dr. Kelly Roy</b>
<b>Next Meeting</b>	Wednesday, March 1, 2023

All meetings are Hybrid – attend in person or via Zoom.

Join Zoom Meeting January 18, 2023

<https://us02web.zoom.us/j/88079016255?pwd=N2NpbTZRWkR3bDQ5dWRBRTFKUXNUQT09>

Meeting ID: 880 7901 6255

Passcode: 170345

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