



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
EXECUTIVE COMMITTEE
Meeting Minutes
January 30, 2023 – VIA ZOOM
1:15 PM

Purpose: The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members : **Dr. Kelly Roy**, *Interim Board Chair, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College*; **Douglas Szabo**, *Vice-Chair, Attorney, Henderson, Franklin, Sterns and Holt*; **Brooke Delmotte**, *Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council*.
Dr. Beth McBride, *Secretary, Chair-Human Resources Committee Director, Early Learning, Designee-Collier County Public Schools*; **Michele King**, *Chair-Program Committee, Director Child Advocacy Program, Golisano Children’s Hospital of SW Florida*; **Rebecca McKellar**, *Chair-Nominations & Bylaws, Committee, Creative World Schools, Private for-Profit Child Care*; **Tara Sherrod**, *Chair-Events Committee First Baptist Preschool, Representative of Faith-Based Childcare Providers*.

ELC Staff: **Susan Block**, *Chief Executive Officer*

Guest: **Chris Gomez**, *CEO*, and **Margaret Douglas**, *Organizational Development Consultant, Spirit Consulting*

(*) *Materials included in Executive Committee Packet.*
 (**) *Materials posted on SharePoint for Committee Members.*

Agenda Items	Discussion	Action Items
Welcome and Introductions Chair’s Update	The meeting opened at 1:15 pm and a quorum was established	Dr. Kelly Roy open the meeting.
Public Comments		
1. Executive Committee* A. Approval of Meeting Minutes of Executive	The minutes of the January 18, 2023, Executive (CEO Search) Committee were presented for approval.	Motion to approve the January 18, 2023 minutes by Dr. Beth McBride. Second by Brooke

<p>Committee (CEO Search) January 18, 2023 B. Discussion: Leadership Assessment Data</p>	<p>Chris Gomez reported that all background checks, credit, and media, along with reference checks.</p> <p>Margaret Douglas, from Spirit Consulting reviewed the data from the leadership assessments.</p> <p>Chris Gomez presented a search update summary to be shared with the board on February 1st.</p>	<p>Delmotte. Motion approved.</p> <p>Susan Block will share the finalized Board Interview Guide in advance of the Wednesday meeting</p>
<p>2. Next Meeting</p>	<p>Meeting adjourned at 2:00 pm</p>	<p>Executive Committee 3/1/23</p>

All meetings are Hybrid – attend in person or via Zoom.