



ELC of SWFL
Human Resources/Personnel Committee
April 6, 2023, 1:30 pm, via TEAMS
Agenda

Purpose: The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

Goals:

1. To review the ELC salary and benefits structure to make future recommendations to the Board of Directors.
2. To review the Employee Reference Guide and make recommendations for updates.

Committee Members: *Dr. Beth McBride*, Director, Early Learning Collier County Public Schools; *Dr. Trina Puddefoot*, Executive Director, Early Steps – Health Planning Council; and *Barbara Short*, Quality Assurance Program Manager, Southwest Florida Workforce Development Board.

ELC Staff: **Susan Block**, CEO; **Wynetta Upshaw**, Chief Administrative Officer; **Dr. Melanie Stefanowicz**, Incoming ELC CEO

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome and Public Comment	<i>Dr. Beth McBride</i>
Vote to Approve January 9, 2023, Minutes	<i>Beth McBride</i>
ELC Update – Krizner & Associates: Annual HR Audit, 3/13/23	Susan Block
HRCC –2023 Market Rate Data: Status of Update	Susan Block
Staff Engagement Survey – updating the process	Wynetta Upshaw
Employee Reference Guide: Proposed Updates, per Krizner HR Audit	Susan Block
CEO Evaluation Process	Susan Block
New Business Items	All
Next Meeting Scheduled: June 1, 2023, 1:30 pm	All

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