



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
FINANCE COMMITTEE
Meeting Agenda
June 7, 2023 - 8:30 a.m.

Purpose: This committee is charged with the oversight of budget development, accurate tracking of expenditures, monitoring unrestricted funds, and to ensure adequate financial controls in coordination with appropriate staff and directors.

Committee Members:

Brooke Delmotte, Finance Committee Chair, Provider Liaison/Operations Manager Early Steps, SWFL Health Planning Council

Douglas Szabo, Henderson, Franklin, Starnes & Holt, P.A.

Alex Breault, Director, Talent Initiatives, Naples Chamber of Commerce

Sharon Love, Attorney, Long Murphy & Zung, P.A.

Aaron Stitt, Department of Children and Families, Regional Administrator

ELC Staff:

Dr. Melanie Stefanowicz, Chief executive Officer, Lugeenya Blackstock, Chief Financial Officer, Gilda Duran, Chief Programs Officer, Leona Adkins, Chief Quality Officer

(*) Materials included in Finance Committee Packet.

(**) Materials sent electronically to Committee Members.

Agenda Items	Page No.	Facilitator/ Presenter	Suggested Time Frames
1. Welcome and public comments	--	Brooke Delmotte	8:30 am
2. A. Vote to approve Finance Committee Minutes of April 19, 2023	--	Brooke Delmotte	8:35 am
3. Discuss SR Utilization Management (Forecast)*handout	--	Melanie Stefanowicz	8:40 am
4. Review and Approval of Utilization Reports and Statements of Revenues and Expenditures	--	Lugeenya Blackstock	8:45 am
5. Approval: FY23 Budget Update	--	Lugeenya Blackstock	9:00 am
6. Review: DEL Expenditure Validation-2	--	Lugeenya Blackstock	9:05 am
7. Approval: FY24 Krizner Contract	--	Melanie Stefanowicz	9:10 am
8. Approval: FY23 Amendment Teachstone Virtual	--	Melanie Stefanowicz	9:15 am

9. Approval: FY24 Children’s Forum Contract-Assessments	--	Melanie Stefanowicz	9:20 am
10. Approval: FY24 Teachstone Contract-Assessments	--	Melanie Stefanowicz	9:25 am
Adjournment			
Next Meeting –September 13, 2023			

Finance Committee Members may attend in person or Via Microsoft Teams

Microsoft Teams meeting

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