



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Nominations & By-Laws Committee via Teams

Meeting Minutes

February 23, 2023

3:00 pm

Purpose: This committee will approve and ensure adherence to the Coalition’s Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition’s required membership composition.

Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members: **Rebecca McKellar**, Committee Chair, Creative World Schools, Private For-Profit Child Care; **Dr. Kelly Roy**, *Professor/Early Childhood Education Coordinator, Florida Southwestern State College*; **Mary Grace Romo**, Director, Early Childhood Learning Services, Lee County Public Schools

Tanya Williams, Interim Director, Public Services Department, Collier County *Designee-Collier Board of County Commissioners*.

Committee Members, Absent: **Kim Ross**, *Ross Dynasty Cares*

Staff Members: **Susan Block**, Chief Executive Officer

Agenda Items	Discussion	Actions
Welcome & Public Comment	Meeting opened at 3:00 pm by Committee Chair, Rebecca McKellar	<ul style="list-style-type: none"> • Quorum was established
Approval of Meeting Minutes for January 9, 2023	January 9, 2023, meeting minutes were presented.	<ul style="list-style-type: none"> • Motion to approve by Dr. Kelly Roy. Second by Tanya Williams. Motion approved.
ELC Update	<ul style="list-style-type: none"> • Susan Block reported that the 2023 Legislative Session begins in March. SB 990 would impact the ELC, a By-Laws Update would be necessary should this bill become law. 	
Board Development: <ul style="list-style-type: none"> • Planning 2023 Meetings: Family Child Care, Other topics • Strategic Planning: Dashboard – table for January meetings 	<ul style="list-style-type: none"> • The schedule for development sessions at upcoming board meetings was confirmed: 3/15/23: Incoming CEO to be invited to participate; 5/3/23 Lois Kendricks has been confirmed to present on Family (Home based) Child Care; 6/21/23. Staff report on “Building Child Care Capacity – status of the Lee BOCC Grant.” • Susan Block shared the draft Strategic Plan Dashboard items that were updated by staff. The Committee discussed 	<ul style="list-style-type: none"> • Susan Block will follow-up with Dr. Melanie Stefanowicz to confirm her attendance at the 3/15/23 board meeting.

	<p>the Board and Board/CEO Goals. The draft was updated to reflect input.</p> <ul style="list-style-type: none"> • In April, the Committee will review the onboarding process used to orient incoming board members. This will serve a dual purpose as Dr. Stefanowicz will be on the next call. • In May, with the Legislative Session almost completed, an agenda item to review potential impact of 2023 legislation will be on the agenda. 	
<ul style="list-style-type: none"> • Review of Board Vacancies and Recruitment Efforts: Governor's Appointees 	<ul style="list-style-type: none"> • Laura Bright, new ELC board member as of January 1, 2023, is applying to the Governor's office to be considered for appointment as ELC of SWFL Board Chair. 	
<p>Adjournment:</p>	<ul style="list-style-type: none"> • Meeting adjourned at 3:26 pm. Next schedule meeting: April 6, 2023, 3:00 pm 	<ul style="list-style-type: none"> •