



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA**  
**Nominations & Bylaws Committee**  
**Meeting Agenda**  
**October 26, 2023**  
**3:00 p.m.**

Microsoft Teams meeting  
 Join on your computer, mobile app, or room device.  
[Click here to join the meeting](#)  
 Meeting ID: 231 414 650 867  
 Passcode: qWV4Rp

**Purpose:** The Nominations and Bylaws committee is responsible for approving and ensuring adherence to the Coalition’s By-laws, is responsible for recruiting members, nominating officers, development of policies, as it relates to board membership and upholding the Coalition’s required membership composition.

**Goals:**

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Develop and oversee ELCSWFL Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

**Committee Members:**

**Rebecca McKellar, Nominations & Bylaws Committee Chair**, Creative World Schools, Private For-Profit Child Care  
**Dr. Kelly Roy, Interim Board Chair**, Professor/Early Childhood Education Coordinator, Florida Southwestern State College  
**Kim Ross**, Owner, Ross Dynasty Cares  
**Mary Grace Romo** Director, Early Childhood Learning Services, Lee County Public Schools  
**Tanya Williams**; Interim Director, Public Services Department, Collier County *Designee-Collier Board of County Commissioners*.

**Staff Members:**

**Dr. Melanie Stefanowicz**, Chief Executive Officer  
**Monica Gaddy**, Administrative Coordinator

Agenda Items	Page #	Facilitator	Discussion and Action
<b>01. Welcome &amp; Public Comment</b>		Rebecca McKellar	
<b>02. <u>Approval:</u></b> Meeting Minutes for June 1, 2023		Rebecca McKellar	

<b>03. Approval:</b> Bylaws (annual review)		Rebecca McKellar	
<b>04. Approval:</b> Governance Policy (annual review) a. <b>Tracked Changes</b> b. <b>Clean Copy</b>		Rebecca McKellar	
<b>05. Annual Board Organization:</b>  <b>05a. Nominate:</b> Officers for Fiscal/Program Year 2023-2024 Bylaws referenced: 4.1, 7.3.3, 7.3.4 <ul style="list-style-type: none"> <li>• Interim Chair</li> <li>• Vice-Chair</li> <li>• Treasurer</li> <li>• Secretary</li> </ul> <b>05b.</b> Review of Current Board Membership Composition and Terms of Office  <b>05c.</b> Board Recruitment/Succession Plan development <ul style="list-style-type: none"> <li>a. Doug Szabo</li> <li>b. Alex Breault</li> <li>c. Mary Grace Romo</li> </ul> <b>05d.</b> Gubernatorial Appointments Update		Rebecca McKellar	
<b>06. Board Development:</b> Legislative Platform Adoption			
<b>07. Next Meeting Date:</b> January 4, 2023, at 3:00 p.m.		Rebecca McKellar	
<b>Adjournment:</b>			

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