

**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
EXECUTIVE COMMITTEE**



Meeting Agenda

January 5, 2024

4:00 p.m.

Microsoft Teams meeting

[Click here to join the meeting](#)

Meeting ID: 250 751 616 733

Passcode: TSKphw

Purpose: The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members:

Laura Richardson Bright, Interim Board Chair, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College

Sharon Love, Vice-Chair, Attorney, Henderson, Franklin, Sterns and Holt

Dr. Beth McBride, Secretary, Chair-Human Resources Committee Director, Early Learning, Designee-Collier County Public Schools

Brooke Goldstein, Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council

Michele King, Chair-Program Committee, Director Child Advocacy Program, Golisano Children’s Hospital of SWFL

Rebecca McKellar, Chair-Nominations & Bylaws, Committee, Creative World Schools, Private for-Profit Child Care

Tara Sherrod, Chair-Events Committee First Baptist Preschool, Representative of Faith-Based Childcare Providers.

ELC Staff:

Dr. Melanie Stefanowicz Chief Executive Officer

Leona Adkins, Chief Quality Office

Gilda Duran, Chief Programs Officer

Wynetta Upshaw, Chief Administrative Officer

Monica Gaddy, Administrative Coordinator

() Materials included in Executive Committee Packet.*

Agenda Items	Facilitator	Discussion and Actions
Welcome and Introductions Chair’s Update	Laura Bright	
Public Comment	Laura Bright	
1) Finance Approvals* a) Approve: Procurement Requests: i. Tricia Delles, CPA ii. Procure Solutions iii. Kaplan Early Learning iv. Trace Enterprises dba Reach Marketing	Melanie Stefanowicz	

Agenda Items	Facilitator	Discussion and Actions
2) Next Executive Committee Meeting: January 17, 2024 10:00 a.m. to 11:00 a.m.	Laura Bright	
Adjournment	Laura Bright	