



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

EXECUTIVE COMMITTEE

Meeting Agenda

October 14, 2015

10:00 – 11:15 AM

Purpose: The Executive Committee is composed of officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members : **Gerry Poppe, Board Chair**, *Chief Financial Officer, Waterman Broadcasting*; **Trina Puddefoot, Board Vice-Chair, Chair-HR/Personnel Committee**, *Early Steps Program Director , Early Steps-Health Planning Council*; **Peter Seif, Board Treasurer**, *President, Synergy Networks*; **Joe Paterno, Board Secretary**, *Executive Director, Southwest Florida Workforce Development Board*; **Ashley Houk, Chair-Program Committee**, *Preschool Director, First Presbyterian Preschool*; **Jane Lane, Chair-Outreach Committee**, *Lane Mediation and Arbitration Services*; **Dr. Joe Pepe, Chair-Health, Safety, and Development Committee**, *Interim Health Department Administrator, Hendry & Glades Counties*; **Jill Turner, Chair-Nominations & Bylaws Committee**, *CEO, Children's Advocacy Center*.

(*) *Materials included in Executive Committee Packet.*

(**) *Materials sent electronically to Committee Members.*

Agenda Items	Facilitator/Presenter	Suggested Time Frames
Welcome and Introductions	Gerry Poppe, <i>CFO, Waterman Broadcasting</i>	
1. Executive Committee* A. Approval of Meeting Minutes of June 3, 2015** <u>pgs.</u> B. Office of Early Learning Accountability Review Report**pgs. C. RCMA 2015 VPK Monitoring Report** <u>pgs.</u> D. Evaluate Appeal Process** <u>pgs.</u> E. Strategic Planning	Gerry Poppe	
2 Vote to Move the Board Meeting Minutes of June 17, 2015** <u>pgs.</u>	Gerry Poppe	

3 Finance Committee* A. Review of Financial Reports** <u>pgs.</u> B. Review Draft Policies <u>pgs.</u> C. SR Utilization Forecast (to be provided at meeting) D. 2015 Market Rate Analysis and Recommendations (including Gold Seal)	Peter Seif, Board Treasurer, <i>President, Synergy Networks</i>	
4 Human Resources Committee A. Update	Trina Puddefoot, <i>Early Steps Program Director, Health Planning Council of SW Florida;</i>	
5 Nominations & By-Laws Committee* A. Notification of Three New Board Members: Dr. Joe Pepe, Commissioner John Ahern, and Dr. Maureen Ungarean** <u>pgs.</u> B. Board Member & Committee Chair Vacancies** <u>pg.</u>	Jill Turner, <i>CEO, Children's Advocacy Center</i>	
6 Program Committee A. Motion to modify BG8 Priority** <u>pg.</u>	Ashley Houk, <i>Preschool Director, First Presbyterian Preschool</i>	
7 Review Agenda for the Board Meeting, October 28, 2015** <u>pgs.</u>	Gerry Poppe	
Adjournment		
Next Meeting	December 2, 2015	

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.