



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

ALENCIA WALKER APPEAL HEARING MINUTES

Wednesday, December 16, 2015

2:45-3:30 pm

Purpose: We are here to conduct a hearing on Alencia Walker's appeal of School Readiness termination.

Executive Committee Members Present: **Gerald Poppe**; **Board Chair**, *Chief Financial Officer, Waterman Broadcasting*;

Ashley Houk, **Chair, Program Committee**, *Preschool Director, First Presbyterian Preschool*

Jane Lane, **Chair-Outreach Committee**, *Private Mediation/Arbitration Services*

Client Present (via phone): **Alencia Walker**

Staff Present: **Susan Block**, *CEO*; **Thomas Bamrick**, *Chief Operating Officer*; **Ginger McHale**, *Executive Admin. Asst. to CEO*

| Agenda Items | Discussion | Action/Assignments |
|----------------------------------|--|---------------------------|
| Introductions | <ul style="list-style-type: none">Mr. Poppe asked all those present to introduce themselves. Ms. Walker introduced herself, via phone. | |
| Review of Hearing Process | <ul style="list-style-type: none">Mr. Poppe explained the appeal process. | |

| | | |
|---|--|---|
| Presentation by Early Learning Coalition Staff | <ul style="list-style-type: none"> • Tom Bamrick, Chief Operating Officer, discussed the application and redetermination process. Mr. Bamrick presented a chronological history of Ms. Walker's School Readiness (SR) file. • Ms. Block explained the Coalition's state rules for child care subsidy require the client to notify the Coalition of changes within 10 days. Ms. Walker's employment ended on October 2, 2015. She notified the Coalition of this change on October 19, 2015, 17 days after the end of employment. | |
| Presentation of Appeal by Ms. Alencia Walker | <ul style="list-style-type: none"> • Ms. Walker presented her information. | |
| Conclusion of Appeal Hearing | <ul style="list-style-type: none"> • All in attendance except the committee members left the room. • The committee members deliberated and came to a determination. | <p>The committee drafted minutes for the appeal hearing and approved them. The original draft was signed by all three members of the committee.</p> |
| Committee Decision | <ul style="list-style-type: none"> • The Committee agreed with the Coalition and upheld the termination of Ms. Walker's School Readiness. | <p>A letter will be sent to Ms. Walker with the committee's determination by Ms. Block.</p> |