



## EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

### Board Meeting Agenda

January 25, 2017

9:00 – 11:00 AM

**Board Members:** **Gerry Poppe, Board Chair**, *Chief Financial Officer, Waterman Broadcasting*; **Trina Puddefoot, Board Vice-Chair, Chair-Human Resources (HR) Committee**, *Early Steps Program Director, Health Planning Council of SW Florida*; **Peter Seif, Board Treasurer**, *President, Synergy Networks*; **Joe Paterno, Board Secretary**, *Executive Director, Southwest Florida Workforce Development Board*; **Damaris Boone**, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Marshall Bower**, *President/CEO, The Foundation for Lee County Public Schools*; **Stephanie Busin**, *Designee, Glades County Board of County Commissioners*; **Yara Duschene**, *Program Director, RCMA*; **Katie Haas**, *Senior Director of Florida Business Operations, Boston Red Sox*; **Ashley Houk, Chair Program Committee**, *Preschool Director, First Presbyterian Preschool*; **Jennifer Lange**, *Owner/Director, Little People’s School*; **Victor Mraz**, *Financial Representative, Northwestern Mutual*; **Sherrie Quevedo**, *Department of Children and Families, Child Care Licensing*; **Douglas Szabo, Esq.** *Henderson, Franklin, Sterns and Holt*; **Dr. Maureen Ungarean**, *Director of Early Learning Programs, Collier County School District*; **Stephanie Vick, Chair-Health, Safety & Developmental Services Committee**, *Health Department Administrator, Collier County*; **Andrew Wozniak, Esq.**, *Salvatori, Wood, Buckel, Carmichael & Lottes*; **Dr. Denis Wright, Chair-Nomination and Bylaws Committee**, *Charlotte Campus President and VP of Economic and Community Development, Florida Southwestern State College*

(\*) Materials included in Board Packet.

(\*\*) Materials available on Sharepoint for Board Members.

Document Number	Agenda Items	Facilitator/Presenter
	<b>Welcome and Introduction</b>	Gerry Poppe, <i>CFO, Waterman Broadcasting</i>
	<b>1. Executive Committee Report*</b> <b>A. Annual Performance Assessment: Executive Director</b>	Gerry Poppe
<b>1</b> <b>2</b> <b>3</b>	<b>2. Financial Committee*</b> <b>A. Audited Financials and 990**</b> <b>B. Review of Financial Reports** <u>pgs.</u></b> <b>C. SR Utilization and Waitlist** <u>pg.</u></b> <b>D. Fiscal Policy Approval** <u>pgs.</u></b>	Peter Seif, Board Treasurer, <i>President, Synergy Networks</i>

4	<b>3. Consent Agenda (Vote required)*</b> <b>Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration</b> <b>A. Approval of Meeting Minutes of November 16, 2016** <u>pgs.</u></b>	Gerry Poppe
	<b>Committee Reports</b>	
5	<b>4. Human Resources (HR) Committee*</b> <b>A. ERG 303: Incentive Pay Policy** <u>pgs.</u></b>	Trina Puddefoot, <i>Early Steps Program Director</i>
	<b>5. Program Committee</b> <b>A. Update</b>	Ashley Houk, <i>Preschool Director, First Presbyterian Preschool</i>
6	<b>6. Nominations and Bylaws Committee*</b> <b>A. Annual Meeting: January 25, 2017- Slate of Officers** <u>pg.</u></b>	Dr. Denis Wright, <i>Charlotte Campus President and VP of Economic and Community Development, Florida Southwestern College</i>
7	<b>7. Report of the CEO*</b> <b>A. Executive Director's Report** <u>pgs.</u></b>	Susan Block, <i>CEO, ELC of SWFL</i>
	<b>8. Public Comments</b>	Gerry Poppe
	<b>9. Adjournment</b>	Gerry Poppe
	<b>Next Board Meeting:</b>	March 22, 2017 at 4:00 pm

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.