



ELC of SWFL  
Human Resources Personnel Committee  
November 13, 2015 Agenda  
8:30 am

**Purpose:** The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

**Goals:**

1. To review the ELC salary and benefits structure in order to make future recommendations to the Board of Directors
2. To review the Employee Reference Guide and make recommendations for updates

**Committee Members:** **Patti Young**, Chief Operating Officer, Redlands Christian Migrant Association; **Trina Puddefoot**, Executive Director, Early Steps – Health Planning Council; **Jill Turner**, CEO, Children’s Advocacy Center; **Lara Sladick**, HR Director, Goodwill Industries and **Maureen Ungarean**, Director of Early Learning, Collier County Public Schools

**Staff:** **Susan Block**, CEO

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome and Introductions	Trina Puddefoot
Vote to Approve August 25, 2015 Minutes	Trina Puddefoot
ELC Update	Susan Block
Benefits Discussion	Susan Block
HR Audit Report	Susan Block
Proposed Changes to Employee Reference Guide	Susan Block
New Business Items	All
Next Meeting Scheduled January 29, 2016, 8:30 am	All

All meetings are held at the Early Learning Coalition, 2675 Winkler Ave. Ste 300, Ft Myers, FL 33901 unless otherwise noted