



ELC of SWFL
Human Resources Personnel Committee
January 29, 2016 Agenda
8:30 am

Purpose: The Human Resource (HR) Committee is an ad hoc committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

Goals:

1. To review the ELC salary and benefits structure in order to make future recommendations to the Board of Directors;
2. To review the Employee Reference Guide and make recommendations for updates

Committee Members: **Patti Young**, Chief Operating Officer, Redlands Christian Migrant Association; **Trina Puddefoot**, Executive Director, Early Steps – Health Planning Council; **Lara Sladick**, HR Director, Goodwill Industries and **Maureen Ungrean**, Director of Early Learning, Collier County Public Schools.

Staff: **Susan Block**, CEO.

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome and Introductions	Trina Puddefoot
Vote to Approve November 13, 2015 Minutes	Trina Puddefoot
ELC Update	Susan Block
Benefits Update	Susan Block
Proposed Changes to Employee Reference Guide 1. Section 306	Susan Block
Budget for Personnel, FY 2017	Susan Block
New Business Items	All
Next Meeting Scheduled March 4, 2016, 8:30 am	All

All meetings are held at the Early Learning Coalition 2675 Winkler Ave, Ft Myers, FL 33901 unless otherwise noted