



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Nominations & By-Laws Committee

Meeting Agenda

February 2, 2016

3:00 pm

Purpose: This committee will approve and ensure adherence to the Coalition's Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition's required membership composition.

Goals:

- Ensure ELCSW Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSW Board Policies and Procedures are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSW Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members: **Dr. Denis Wright**, Chairperson *Provost and Vice President Academic Affairs, Florida Southwestern State College*; **Trina Puddefoot**, *Executive Director, Early Steps/Health Planning Council*; **Andrew Wozniak**, Esq, *Salvatori, Wood, Buckel, Carmichael & Lottes*; **Jennifer Lange**, Director, *Little People's School, Naples*; **Katie Haas**, Senior Director, *Boston Red Sox Florida. Business Operations*

Staff Members: Susan Block, Chief Executive Officer; Thomas Bamrick, Chief Operating Officer

Agenda Items	Facilitator/Presenter	Suggested Time Frames
Welcome and Introductions	Dr. Denis Wright	3:00 p.m.
Approval of Meeting Minutes for November 17, 2015	Dr. Denis Wright	3:15 p.m.
ELC Update	Susan Block	
Review of Board Vacancies and Recruitment Efforts	Susan Block	
Approval of Victor Mraz as Board Member for First Term	Susan Block	
Other Discussion: Potential Meeting with ELC Early Learning Coalition of Sarasota	Susan Block	
Adjournment	Dr. Denis Wright	4:00 p.m.
Next Meeting: Tuesday, March 1, 2016		

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.

A call-in option is available – please let Tom Bamrick know if you plan to call in.

Call in number is 712-432-1500, Access Code 826749#

Meeting materials: Meeting minutes 11/17/15; Board Roster