



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Board Meeting Agenda

May 10, 2017

9:00-11:00 am

Board Members: **Gerry Poppe, Board Chair**, Chief Financial Officer, Waterman Broadcasting; **Dr. Trina Puddefoot, Board Vice-Chair, Chair-Human Resources (HR) Committee**, Early Steps Program Director, Health Planning Council of SW Florida; **Peter Seif, Board Treasurer**, President, Synergy Networks; **Joe Paterno, Board Secretary**, Executive Director, Southwest Florida Workforce Development Board; **Damaris Boone, Early Education Outcome Analyst**, Redlands Christian Migrant Association (RCMA); **Marshall Bower, President/CEO**, The Foundation for Lee County Public Schools; **Stephanie Busin**, Designee, Glades County Board of County Commissioners; **Yara Duschene**, Program Director, RCMA; **District Katie Haas**, Senior Director of Florida Business Operations, Boston Red Sox; **Ashley Houk, Chair Program Committee**, Preschool Director, First Presbyterian Preschool; **Jennifer Lange**, Owner/Director, Little People's School; **Victor Mraz**, Financial Representative, Northwestern Mutual; **Sherrie Quevedo**, Department of Children and Families, Child Care Licensing; **Douglas Szabo, Esq.** Henderson, Franklin, Sterns and Holt; **Dr. Maureen Ungarean**, Director of Early Learning Programs, Collier County School District; **Stephanie Vick** Health Department Administrator, Collier County; **Dr. Denis Wright, Chair-Nomination and Bylaws Committee**, Charlotte Campus President and VP of Economic and Community Development,, Florida Southwestern State College

(*) Materials included in Board Packet.

(**) Materials available on Sharepoint for Board Members.

Document Number	Agenda Items	Facilitator/Presenter
	Welcome and Introductions	Gerry Poppe, CFO, Waterman Broadcasting
	Public Comments	Gerry Poppe
1	1. Executive Committee Report	Gerry Poppe
	A. OEL Program Accountability Report 2017** <u>pgs.</u>	
2	B. Provider Survey Presentation: Gayla Thompson, Chief Quality Officer** <u>pgs.</u>	

3 4 5 6 7 8 9	2. Financial Committee* A. Review of Financial Reports** <u>pgs.</u> B. SR Utilization and Waitlist** <u>pg.</u> C. FY17/18 Draft Budget** <u>pg.</u> D. OEL Fiscal Accountability Report 2017** <u>pgs.</u> E. OEL Desk Audit Report 6/20/16** <u>pgs.</u> F. Parent Sliding Fee Scale** <u>pgs.</u> G. Anti-Fraud Plan 2017/18** <u>pgs.</u>	Peter Seif, Board Treasurer, <i>President, Synergy Networks</i>
10	3. Consent Agenda (Vote required)* Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration A. Approval of Meeting Minutes of March 22, 2017** <u>pgs.</u>	Gerry Poppe
	Committee Reports	
	4. Human Resources (HR) Committee A. Update	Dr. Trina Puddefoot, <i>Early Steps Program Director</i>
11	5. Program Committee A. Update – OEL 4/26/17 VPK Assessment Letter** <u>pgs.</u>	
	6. Nominations and Bylaws Committee* A. Proposed Regional Board Meeting, Fall 2017 B. Membership Update	Dr. Denis Wright, <i>Charlotte Campus President and VP of Economic and Community Development, Florida Southwestern College</i>
12	7. Report of the CEO* A. Executive Director’s Report** <u>pgs.</u>	Susan Block, <i>CEO, ELC of SWFL</i>
	8. Adjournment	Gerry Poppe
	Next Board Meeting:	June 21, 2017, 4:00 pm

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.