



ELC of SWFL  
Human Resources/Personnel Committee  
**May 19, 2017 Agenda**  
8:30 am

**Purpose:** The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

**Goals:**

1. To review the ELC salary and benefits structure in order to make future recommendations to the Board of Directors
2. To review the Employee Reference Guide and make recommendations for updates

**Committee Members:** **Trina Puddefoot**, **Committee Chair**, *Executive Director, Early Steps – Health Planning Council*; Pamela Hebert, HR Director, Goodwill Industries and **Maureen Ungrean**, *Director of Early Learning, Collier County Public Schools*, **Marshall Bower President/CEO**, *The Foundation for Lee County Public Schools*; **Damaris Boone**, *Redlands Christian Migrant Association*

**Staff:** **Susan Block**, CEO

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome and Introductions	Trina Puddefoot
Vote to Approve April 4, 2017 Minutes	Trina Puddefoot
ELC Update	Susan Block
Update: Compensation Data	Susan Block
Proposed Personnel Budget FY 18 <ul style="list-style-type: none"> <li>• Draft Wellness Program: PHMP</li> </ul>	Susan Block
Proposed Domestic Sexual Violence Policy Employee Reference Guide: Review and Revisions	
Meeting Calendar FY '18	
New Business Items	All
Next Meeting Scheduled: TBD	All

All meetings are held at the Early Learning Coalition 2675 Winkler Ave, Ft Myers, FL 33901 unless otherwise noted: