



## EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

### Board Meeting Agenda

October 28, 2015

4:00 – 6:00 PM

**Board Members:** **Gerry Poppe, Board Chair**, Chief Financial Officer, Waterman Broadcasting; **Trina Puddefoot, Board Vice-Chair, Chair-HR/Personnel Committee**, Early Steps Program Director, Health Planning Council of SW Florida; **Peter Seif, Board Treasurer**, President, Synergy Networks; **Joe Paterno, Board Secretary**, Executive Director, Southwest Florida Workforce Development Board; **John Ahern, Commissioner**, Glades County Board of County Commissioners; **Marshall Bower, President/CEO**, The Foundation for Lee County Public Schools; **Ashley Houk, Chair Program Committee**, Preschool Director, First Presbyterian Preschool; **Jane Lane, Esq., Chair-Outreach Committee**, Lane Mediation and Arbitration Services; **Jennifer Lange, Owner/Director**, Little People’s School; **Victor Mraz, Financial Representative**, Northwestern Mutual; **Curt Neary, Group Controller**, Enterprise Holdings; **Dr. Joe Pepe, Interim Health Department Administrator**, Hendry & Glades Counties; **Sherrie Quevedo, Department of Children and Families, Child Care Licensing**; **Maggie Stevens, Principal, Early Childhood Learning Services**, Lee County School District; **Jill Turner, Chair-Nomination & Bylaws Committee, CEO**, Children’s Advocacy Center; **Dr. Maureen Ungarean, Director of Early Learning Programs**, Collier County School District; **Andrew Wozniak, Esq., Salvatori, Wood, Buckel, Carmichael & Lottes**; **Dr. Denis Wright, Provost and Vice President Academic Affairs**, Florida Southwestern State College; **Patti Young, Director of Operations**, Redlands Christian Migrant Association (RCMA)

(\*) Materials included in Board Packet.

(\*\*) Materials available on Sharepoint for Board Members.

| Document Number | Agenda Items  | Facilitator/Presenter                   | Suggested Time Frames |
|-----------------|---|---|-----------------------|
|                 | <b>Welcome and Introduction</b>                                       | Gerry Poppe, CFO, Waterman Broadcasting |                       |
| 1               | <b>1 Executive Committee Report</b>                                   | Gerry Poppe                             |                       |
|                 | <b>A. Office of Early Learning Accountability Review Report** pgs</b> |   |                       |
| 2               | <b>B. RCMA 2015 VPK Monitoring Report** pgs.</b>                      |   |                       |

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|------------------|---|--|--|
| 3                | <p>C. Evaluate Appeal Process** <u>pgs.</u></p> <p>D. 10/28/15 SR Appeal Hearing Report</p> <p>E. Strategic Planning</p>  |  |  |
| 4<br>5<br>6<br>7 | <p>2. Financial Committee*</p> <p>A. Review of Financial Reports** <u>pgs.</u></p> <p>B. Approval of Draft Policies** <u>pgs.</u></p> <p>C. SR Utilization** <u>pg.</u></p> <p>D. 2015 Market Rate Analysis and Recommendations (including Gold Seal)</p> | Peter Seif, Board Treasurer, <i>President, Synergy Networks</i>                              |  |
| 8                | <p>3. Consent Agenda (Vote required)**</p> <p>Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration</p> <p>A. Approval of Meeting Minutes of June 17, 2015 <u>pgs.</u></p>                                | Gerry Poppe  |  |
|                  | 4. Committee Reports  |  |  |
|                  | <p>4A. Outreach Committee</p> <p>1. Committee Report</p>  | Jane Lane, Esq., <i>Lane Mediation and Arbitration Services</i>                              |  |
| 9                | <p>4B. Program Committee</p> <p>1. Committee Report</p> <p>a. Motion to modify BG8 Priority <u>pg.</u></p>  | Ashley Houk, <i>Preschool Director, First Presbyterian Preschool</i>                         |  |
|                  | <p>4C. Health, Safety and Development Services Committee</p> <p>1. Committee Report</p>   | Gayla Thompson, <i>Chief Quality Officer, Early Learning Coalition</i>                       |  |
| 10               | <p>4D. Human Resource/Personnel Committee</p> <p>1. Committee Report</p> <p>a. Drug Free Workplace/Background Screening Policy** <u>pgs.</u></p>  | Trina Puddefoot, <i>Early Steps Program Director, Health Planning Council of SW Florida;</i> |  |
| 11               | <p>4E. Nominations &amp; By-Laws Committee</p> <p>1. Welcome New Board Members** <u>pgs.</u></p>  | Jill Turner, <i>CEO, Children's Advocacy Center;</i>   |  |

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|--------------|--|--------------------------------------|--|
| 12           | <p>a. Dr. Joe Pepe, Interim Health Department Administrator, Glades &amp; Hendry Counties</p> <p>b. Commissioner John Ahern, Glades County Board of County Commissioners</p> <p>c. Dr. Maureen Ungarean, Director of Early Learning Programs, Collier County School District</p> <p>2. Board Member &amp; Committee Chair Vacancies <u>pg.</u></p> |                                      |  |
| 13<br><br>14 | <p>5. Report of the CEO**</p> <p>A. Executive Director's Report <u>pgs.</u></p> <p>B. "The Perks of Preschool" (handout)</p> <p>C. Southwest Florida Community Foundation: Lumina Cohort Group <u>pgs.</u></p>   | Susan Block, <i>CEO, ELC of SWFL</i> |  |
|              | 6. Public Comments   | Gerry Poppe                          |  |
|              | 7. Adjournment   | Gerry Poppe                          |  |
|              | Next Meeting   | December 16, 2015, 4:00 pm           |  |

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.