



## EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

### Board Meeting Agenda

December 16, 2015

4:00 – 6:00 PM

**Board Members:** **Gerry Poppe, Board Chair**, Chief Financial Officer, Waterman Broadcasting; **Trina Puddefoot, Board Vice-Chair, Chair-HR/Personnel Committee**, Early Steps Program Director, Health Planning Council of SW Florida; **Peter Seif, Board Treasurer**, President, Synergy Networks; **Joe Paterno, Board Secretary**, Executive Director, Southwest Florida Workforce Development Board; **John Ahern, Commissioner**, Glades County Board of County Commissioners; **Marshall Bower, President/CEO**, The Foundation for Lee County Public Schools; **Ashley Houk, Chair Program Committee**, Preschool Director, First Presbyterian Preschool; **Jane Lane, Esq., Chair-Outreach Committee**, Lane Mediation and Arbitration Services; **Jennifer Lange, Owner/Director**, Little People's School; **Victor Mraz, Financial Representative**, Northwestern Mutual; **Curt Neary, Group Controller**, Enterprise Holdings; **Dr. Joe Pepe, Interim Health Department Administrator**, Hendry & Glades Counties; **Sherrie Quevedo, Department of Children and Families, Child Care Licensing**; **Maggie Stevens, Principal, Early Childhood Learning Services**, Lee County School District; **Jill Turner, Chair-Nomination & Bylaws Committee, CEO**, Children's Advocacy Center; **Dr. Maureen Ungarean, Director of Early Learning Programs**, Collier County School District; **Andrew Wozniak, Esq., Salvatori, Wood, Buckel, Carmichael & Lottes**; **Dr. Denis Wright, Provost and Vice President Academic Affairs**, Florida Southwestern State College; **Patti Young, Director of Operations**, Redlands Christian Migrant Association (RCMA)

(\*) Materials included in Board Packet.

(\*\*) Materials available on Sharepoint for Board Members.

Document Number	Agenda Items	Facilitator/Presenter	Suggested Time Frames
	Welcome and Introduction	Gerry Poppe, CFO, Waterman Broadcasting	
	<b>1. Executive Committee Report</b> <b>A. Strategic Planning: 1/19/16, 4:00 pm</b> <b>B. The Lastinger Contract** <u>pgs.</u></b> <b>C. Committee Chair Updates</b> <b>D. Executive Director: Annual Evaluation</b>	Gerry Poppe	

	<b>2. Financial Committee*</b> <b>A. Review of Financial Reports** <u>pgs.</u></b> <b>B. SR Utilization and Waitlist** <u>pgs.</u></b>	Peter Seif, Board Treasurer, <i>President, Synergy Networks</i>	
	<b>3. Consent Agenda (Vote required)**</b> <b>Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration</b> <b>A. Approval of Meeting Minutes of October 28, 2015 <u>pgs.</u></b>	Gerry Poppe	
	<b>4. Committee Reports</b>		
	<b>4A. Outreach Committee</b> <b>1. Motion to Disband the Committee</b>	Jane Lane, Esq., <i>Lane Mediation and Arbitration Services</i>	
	<b>4B. Program Committee</b> <b>1. Committee Report</b>	Ashley Houk, <i>Preschool Director, First Presbyterian Preschool</i>	
	<b>4C. Health, Safety and Development Services Committee</b> <b>1. Committee Report</b>	Gayla Thompson, <i>Chief Quality Officer, Early Learning Coalition</i>	
	<b>4D. Human Resource/Personnel Committee</b> <b>1. Draft Employee Reference Guide Updates <u>pgs.</u></b>	Trina Puddefoot, <i>Early Steps Program Director, Health Planning Council of SW Florida;</i>	
	<b>4E. Nominations &amp; By-Laws Committee</b> <b>1. Draft By-Laws Changes <u>pgs.</u></b> <b>2. Approval of New Board Members:</b> <b>a. Katie Haas** <u>pgs.</u></b> <b>b. Douglas Szabo ** <u>pgs.</u></b>	Jill Turner, <i>CEO, Children's Advocacy Center;</i>	
	<b>5. Report of the CEO**</b> <b>A. Executive Director's Report <u>pgs.</u></b>	Susan Block, <i>CEO, ELC of SWFL</i>	
	<b>6. Public Comments</b>	Gerry Poppe	
	<b>7. Adjournment</b>	Gerry Poppe	
	<b>Next Meeting – Strategic Planning</b>	January 19, 2016, 4:00 pm	
	<b>Next Board Meeting</b>	February 24, 2016, 4:00 pm	

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.