



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Nominations & By-Laws Committee

Meeting Agenda

August 22, 2017

3:00 pm

Purpose: This committee will approve and ensure adherence to the Coalition's Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition's required membership composition.

Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members: **Dr. Denis Wright**, Chairperson *Provost and Vice President Academic Affairs, Florida Southwestern State College*; **Trina Puddefoot**, *Executive Director, Early Steps/Health Planning Council*; **Jennifer Lange**, Director, *Little People's School, Naples*; **Stephanie Busin**, *Designee, Glades County Board of County Commissioners*;

Staff Members: Susan Block, Chief Executive Officer; Kim Usa, Chief Operating Officer

Agenda Items	Facilitator/Presenter
Welcome and Introductions	Dr. Denis Wright
Approval of Meeting Minutes for <ul style="list-style-type: none"> • April 4, 2017 • May 23, 2017 	Dr. Denis Wright
ELC Update	Susan Block
Review of Board Vacancies and Recruitment Efforts: <ul style="list-style-type: none"> • Discussion: Vacant Business Seats • Review of Potential Member Applications 	Susan Block
Board Development <ul style="list-style-type: none"> • October 13th, Regional Meeting 	Committee
Adjournment	Committee
Next Meeting: October 24, 2017	

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.