



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
EXECUTIVE COMMITTEE
Meeting Agenda
September 12, 2017
10:00 – 11:15 AM

Purpose: The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members : **Peter Seif, Interim Board Chair**, President Synergy Networks; **Dr. Trina Puddefoot, Board Vice-Chair, Chair-Human Resources (HR) Committee**, *Early Steps Program Director*; **Doug Szabo, Esq. Board Treasurer**, Henderson, Franklin, Starnes & Holt, P.A.; **Joe Paterno, Board Secretary**, *Executive Director, Southwest Florida Workforce Development Board*; **Ashley Houk, Chair-Program Committee**, *Preschool Director, First Presbyterian Preschool*; **Dr. Denis Wright, Chair-Nominations & Bylaws Committee**, *Charlotte Campus President and VP of Economic & Community Development, Florida Southwestern State College*

(*) *Materials included in Executive Committee Packet.*

(**) *Materials posted on Sharepoint for Committee Members.*

Agenda Items	Facilitator/Presenter
Welcome and Introductions	Peter Seif, <i>President, Synergy Networks</i>
Public Comments	Peter Seif
1. Executive Committee* A. Approval of Meeting Minutes of May 31, 2017** <u>pgs.</u> B. Early Learning School Readiness Plan: Discussion <u>pgs.</u>	Peter Seif
2. Vote to Move the Board Meeting Minutes of June 21, 2017** <u>pgs.</u>	Peter Seif
3. Finance Committee* A. SR Utilization Forecast** <u>pg.</u>	Doug Szabo, Esq., Treasurer, <i>Henderson, Franklin, Sterns and Holt;</i>

<p>B. Review of Financial Reports** <u>pgs.</u> C. Approval to Dispose Equipment <u>pgs.</u></p>	
<p>4. Nominations & Bylaws Committee A. Recommendation to Fill Vacant Business Seats a. Michelle King, Lee Health b. Kim Ross, Hanley Center Foundation c. Jason Himschoot, Goede, Adamczyk, DeBoest & Cross, PLLC B. Regional Board Meeting, 10/13/17</p>	<p>Dr. Denis Wright, <i>Charlotte Campus President and VP of Economic & Community, Florida Southwestern State College</i></p>
<p>5. Review Agenda for the Board Meeting, September 26, 2017** <u>pgs.</u></p>	<p>Peter Seif</p>
<p>Adjournment</p>	
<p>Next Meeting</p>	<p>November 1, 2017</p>

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.