



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Board Meeting Agenda

June 22, 2016

4:00 – 6:00 PM

Board Members: **Gerry Poppe, Board Chair**, Chief Financial Officer, Waterman Broadcasting; **Trina Puddefoot, Board Vice-Chair, Chair-Human Resources (HR) Committee**, Early Steps Program Director, Health Planning Council of SW Florida; **Peter Seif, Board Treasurer**, President, Synergy Networks; **Joe Paterno, Board Secretary**, Executive Director, Southwest Florida Workforce Development Board; **John Ahern, Commissioner**, Glades County Board of County Commissioners; **Damaris Boone, Early Education Outcome Analyst**, Redlands Christian Migrant Association (RCMA); **Marshall Bower, President/CEO**, The Foundation for Lee County Public Schools; **Katie Haas, Senior Director of Florida Business Operations**, Boston Red Sox; **Ashley Houk, Chair Program Committee**, Preschool Director, First Presbyterian Preschool; **Jennifer Lange, Owner/Director**, Little People's School; **Victor Mraz, Financial Representative**, Northwestern Mutual; **Curt Neary, Group Controller**, Enterprise Holdings; **Dr. Joseph Pepe, Chair-Health, Safety, and Developmental Service Committee**, Health Department Administrator, Hendry & Glades Counties; **Sherrie Quevedo, Department of Children and Families, Child Care Licensing**; **Maggie Stevens, Principal, Early Childhood Learning Services**, Lee County School District; **Douglas Szabo, Esq.** Henderson, Franklin, Sterns and Holt, **Dr. Maureen Ungarean, Director of Early Learning Programs**, Collier County School District; **Andrew Wozniak, Esq.**, Salvatori, Wood, Buckel, Carmichael & Lottes; **Dr. Denis Wright, Chair-Nomination and Bylaws Committee**, Charlotte Campus President and VP of Economic and Community Development,, Florida Southwestern State College

(*) Materials included in Board Packet.

(**) Materials available on Sharepoint for Board Members.

Document Number	Agenda Items	Facilitator/Presenter	Suggested Time Frames
	Welcome and Introduction	Gerry Poppe, CFO, Waterman Broadcasting	
	1. Executive Committee Report*	Gerry Poppe	
1	2. Financial Committee*	Peter Seif, Board Treasurer, President, Synergy Networks	
2	A. Review of Financial Reports** <u>pgs. 2-20</u> B. SR Utilization and Waitlist** <u>pgs. 21-25</u>		

3	C. OEL Contract (informational)** <u>pg. 26</u>		
3	D. 2016-17 Related Party Contract (RCMA SR & VPK)** <u>pg. 26</u>		
3	E. 2016-17 RCMA VPK Contract (informational)** <u>pg. 26</u>		
3	F. RCMA FY2015-16 Performance Review Report (informational)** <u>pg. 26</u>		
3	G. 2016-17 Child Care Health Consultant Nurse Contract (informational)** <u>pg. 26</u>		
4	3. Consent Agenda (Vote required)* Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration A. Approval of Meeting Minutes of May 25, 2016** <u>pgs. 27-31</u>	Gerry Poppe	
	4. Committee Reports		
5	4A. Human Resource (HR) Committee* 1. Paid Leave Review ** <u>pgs. 33-36</u>	Trina Puddefoot, <i>Early Steps Program Director, Health Planning Council of SW Florida;</i>	
	4B. Nominations and Bylaws Committee* 1. Sept. 9 th Joint Board Meeting with ELC of Sarasota	Dr. Denis Wright, <i>Charlotte Campus President and VP of Economic and Community Development, Florida Southwestern College</i>	
6	5. Report of the CEO* A. Executive Director's Report** <u>pgs.</u>	Susan Block, <i>CEO, ELC of SWFL</i>	
	6. Public Comments	Gerry Poppe	
	7. Adjournment	Gerry Poppe	
	Special Session with ELC of Sarasota	September 9, 2016, 10:00 am Florida Southwestern State College, Punta Gorda campus	
	Next Board Meeting	September 28 2016, 9:00 am	

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.