



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
EXECUTIVE COMMITTEE
Meeting Agenda
March 7, 2018
10:00 – 11:15 AM

Purpose: The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members : **Peter Seif, Interim Board Chair**, *President, Synergy Networks*; **Douglas Szabo, Board Treasurer**, *Attorney, Henderson, Franklin, Sterns and Holt*; **Joe Paterno, Board Secretary**, *Executive Director, Southwest Florida Workforce Development Board*; **Damaris Boone, Chair-Program Committee**, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Jason Himschoot, Chair-Human Resources Committee**, *Attorney, Goede, Adamczyk, Deboest and Cross, PLLC*; **Dr. Denis Wright, Chair-Nominations & Bylaws Committee**, *Charlotte Campus President and VP of Economic & Community Development, Florida Southwestern State College*

(*) *Materials included in Executive Committee Packet.*

(**) *Materials posted on Sharepoint for Committee Members.*

Agenda Items	Facilitator/Presenter
Welcome and Introductions	Peter Seif, <i>President, Synergy Networks</i>
Public Comments	Peter Seif
1. Executive Committee* A. Approval of Meeting Minutes of January 10, 2018** <u>pgs.</u> B. Discussion: ELC Outreach	Peter Seif
2. Vote to Move the Board Meeting Minutes of January 24, 2018** <u>pgs.</u>	Peter Seif
3. Finance Committee* A. SR Utilization Forecast** <u>pg.</u> B. Review of Utilization Reports and Statements of Revenues and Expenditures** <u>pgs.</u> C. Approval of 990** <u>pgs.</u>	Doug Szabo, Esq., <i>Henderson, Franklin, Sterns and Holt</i>

D. Financial Administrative Desk Review: July-September 2017 (Information)** <u>pgs.</u>	
4. HR Committee A. Executive Director Annual Performance Review and Recommendations	Jason Himschoot, Esq.,, <i>Goede, Adamczyk, Deboest and Cross, PLLC</i>
5. Program Committee A. SR Provider on-Boarding Audit Discussion	Damaris Boone, <i>Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)</i>
6. Review Agenda for the Board Meeting, March 21, 2018** <u>pgs.</u>	Peter Seif
Adjournment	
Next Meeting	May 2, 2018

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.