



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA  
EXECUTIVE COMMITTEE**

**Meeting Agenda  
June 6, 2018  
10:00 – 11:15 AM**

**Purpose:** The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

**Committee Members :** **Peter Seif, Interim Board Chair, President, Synergy Networks; Douglas Szabo, Board Treasurer, Attorney, Henderson, Franklin, Sterns and Holt; Damaris Boone, Chair-Program Committee, Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA); Jason Himschoot, Chair-Human Resources Committee, Attorney, Goede, Adamczyk, Deboest and Cross, PLLC; Dr. Denis Wright, Chair-Nominations & Bylaws Committee, Charlotte Campus President and VP of Economic & Community Development, Florida Southwestern State College**

(\*) *Materials included in Executive Committee Packet.*

(\*\*) *Materials posted on Sharepoint for Committee Members.*

<b>Agenda Items</b>	<b>Facilitator/Presenter</b>
<b>Welcome and Introductions</b>	Peter Seif, <i>President, Synergy Networks</i>
<b>Public Comments</b>	Peter Seif
<b>1. Executive Committee*</b> <b>A. Approval of Meeting Minutes of May 2, 2018** <u>pgs.</u></b> <b>B. Approval of ELC Anti-Fraud Plan** <u>pgs.</u></b>	Peter Seif
<b>2. Vote to Move the Board Meeting Minutes of May 16, 2018** <u>pgs.</u></b>	Peter Seif
<b>3. Finance Committee*</b> <b>A. SR Utilization Forecast** <u>pg.</u></b> <b>B. Review of Utilization Reports and Statements of Revenues and Expenditures** <u>pgs.</u></b>	Doug Szabo, Esq., <i>Henderson, Franklin, Sterns and Holt</i>

<p>C. Renewal: RCMA Immokalee SR/VPK Eligibility Contract FY18/19-Related Party Contract** <u>pgs.</u></p> <p>D. Renewal: RCMA VPK Contract FY18/19-Board Information Only** <u>pgs.</u></p> <p>E. Renewal: Collier County Health Dept. Contract FY18/19-Board Information Only** <u>pgs.</u></p>	
<p>4. HR Committee</p> <p>A. Update</p>	<p>Jason Himschoot, Esq.,, <i>Goede, Adamczyk, Deboest and Cross, PLLC</i></p>
<p>5. Program Committee*</p> <p>A. Request for Policy Updates</p> <p>a. 220.9 Health and Safety Compliance** <u>pgs.</u></p> <p>b. 220.10 School Readiness and VPK Providers Compliance** <u>pgs.</u></p> <p>c. 220.8 SR/VPK Providers Subject to Action Against License/Approval Status (wording amendment suggested)** <u>pgs.</u></p> <p>d. EII.C.6.4 School Readiness Provider Contracting Requirements** <u>pg.</u></p> <p>e. 420.5 School Readiness Provider Requirements for Gold Seal Differential Payments** <u>pg.</u></p> <p>f. 420.2 Professional Development Scholarships** <u>pg.</u></p> <p>g. 404.01 School Readiness Eligibility and Enrollment** <u>pgs.</u></p>	<p>Damaris Boone, <i>Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)</i></p>
<p>6. Nominations &amp; Bylaws Committee</p> <p>A. Officer Nominations: Vice-Chair: Victor Mraz Secretary: Selina Jefferson</p> <p>B. Demetra Jordan: New DCF Designee</p> <p>C. Regional Joint Board Meeting, October 12, 2018</p>	<p>Dr. Denis Wright, <i>Charlotte Campus President and VP of Economic &amp; Community Development, Florida Southwestern State College</i></p>
<p>7. Review Agenda for the Board Meeting, June 20, 2018** <u>pgs.</u></p>	<p>Peter Seif</p>
<p>Adjournment</p>	
<p>Next Meeting</p>	<p><b>Thursday, September 20, 2018</b></p>

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.