



ELC of SWFL
Human Resources/Personnel Committee
Agenda
October 30, 2018
2:00 pm

Purpose: The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

Goals:

1. To review the ELC salary and benefits structure in order to make future recommendations to the Board of Directors
2. To review the Employee Reference Guide and make recommendations for updates

Committee Members: **Jason Himschoot, Esq., Committee Chair**, Goede, Adamczyk, DeBoest & Cross, PLLC; **Trina Puddefoot**, *Executive Director, Early Steps – Health Planning Council*; **Pamela Hebert**, HR Director, Goodwill Industries; **Marshall Bower President/CEO**, *The Foundation for Lee County Public Schools*; **Joe Paterno**, *Executive Director, Southwest Florida Workforce Development Board*; **Danna Breeden**, *Designee-Health Department Administrator-Collier County* and **Roger Mercado**, *Director, Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners*

Staff: **Susan Block**, CEO

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome and Introductions	<i>Jason Himschoot</i>
Vote to Approve September 4, 2018 Minutes	<i>Jason Himschoot</i>
ELC Update	Susan Block
Annual Performance Evaluation: Executive Director	
Update: RFP Compensation Data Study	Susan Block
Employee Reference Guide: Update <ul style="list-style-type: none"> • Review of draft changes 	Susan Block
Proposed Changes to 401K: Status Update	Susan Block
New Business Items	All
Next Meeting Scheduled: January 8, 2019	All

Meetings are held via Zoom. <https://zoom.us/j/2875559962>

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