



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
EXECUTIVE COMMITTEE**

**Meeting Agenda
January 16, 2019
10:00-11:15 AM**

Purpose: The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members : **Victor Mraz, Board Chair**, *Financial Representative, Blue Chip Financial of SWFL*; **Marshall Bower**, Vice Chair, *President/CEO, The Foundation for Lee County Public Schools*; **Douglas Szabo, Board Treasurer**, *Attorney, Henderson, Franklin, Sterns and Holt*; **Selina Jefferson, Board Secretary**, *Mount Hermon Ministries/Dew of Hermon Early Learning Center*; **Damaris Boone, Chair-Program Committee**, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Jason Himschoot, Chair-Human Resources Committee**, *Attorney, Goede, Adamczyk, Deboest and Cross, PLLC*; **Dr. Kelly Roy, Chair-Nominations & Bylaws Committee**, *Interim Dean – School of Health Professions, Florida Southwestern State College*

(*) *Materials included in Executive Committee Packet.*

(**) *Materials posted on Sharepoint for Committee Members.*

Agenda Items	Facilitator/Presenter
Welcome and Introductions	Victor Mraz, <i>Financial Representative, Blue Chip Financial of SWFL</i>
Public Comments	Victor Mraz
1. Executive Committee* A. Approval of Meeting Minutes of November 14, 2018** <u>pgs.</u>	Victor Mraz
2. Vote to Move the Board Meeting Minutes of December 5, 2018** <u>pgs.</u>	Victor Mraz
3. Finance Committee* A. SR Utilization Forecast** <u>pg.</u> B. Review of Utilization Reports and Statements of Revenues and Expenditures** <u>pgs.</u>	Doug Szabo, Esq., <i>Henderson, Franklin, Sterns and Holt</i>

C. Review of Audit Report ** <u>pgs.</u>	Moss, Krusick. CPA
4. Human Resources Committee* A. ELC Executive Director: Annual Performance Evaluation	Jason Himschoot, Esq., <i>Goede, Adamczyk, Deboest and Cross, PLLC</i>
5. Nominations & Bylaws Committee* A. Recommendation to Approve Board Application: Nate Halligan B. Board Education: ELC Board –Self Assessment	Dr. Kelly Roy, <i>Professor/Coordinator, Early Childhood Education, Florida Southwestern State College</i>
6. Review Agenda for the Board Meeting, January 30, 2019** <u>pgs.</u>	Victor Mraz
Adjournment	Victor Mraz
Next Meeting	Wednesday, March 6, 2019

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.