



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA  
EXECUTIVE COMMITTEE**

**Meeting Agenda  
June 5, 2019  
10:00-11:15 AM**

**Purpose:** The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

**Committee Members :** **Victor Mraz, Board Chair**, *Financial Representative, Blue Chip Financial of SWFL*; **Marshall Bower**, Vice Chair, Cahir, Events (Ad Hoc) Committee; *President/CEO, The Foundation for Lee County Public Schools*; **Douglas Szabo, Board Treasurer**, Attorney, Henderson, Franklin, Sterns and Holt; **Selina Jefferson, Board Secretary**, Mount Hermon Ministries/Dew of Hermon Early Learning Center; **Damaris Boone, Chair-Program Committee**, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Jason Himschoot, Chair-Human Resources Committee**, Attorney, Goede, Adamczyk, Deboest and Cross, PLLC; **Dr. Kelly Roy, Chair-Nominations & Bylaws Committee**, *Interim Dean –School of Health Professions, Florida Southwestern State College*

(\*) *Materials included in Executive Committee Packet.*

(\*\*) *Materials posted on Sharepoint for Committee Members.*

Agenda Items	Facilitator/Presenter
<b>Welcome and Introductions</b>	Victor Mraz, <i>Financial Representative, Blue Chip Financial of SWFL</i>
<b>Public Comments</b>	Victor Mraz
<b>1. Executive Committee*</b> <b>A. OEL Executive Summary to Accountability Report AS18-19.04** <u>pgs.</u></b> <b>B. Approval of Anti-Fraud Plan** <u>pgs.</u></b> <b>C. OEL Grant Agreement, FY2019/2020** <u>pg.</u></b> <b>D. Approval of Contracts: RCMA, RCMA, Collier County Department of Health** <u>pg.</u></b> <b>E. Proposed Meeting Calendar FY 2019/2020** <u>pg.</u></b> <b>F. Approval of Meeting Minutes of May 1, 2019** <u>pgs.</u></b>	Victor Mraz
<b>2. Vote to Move the Board Meeting Minutes of May 15, 2019** <u>pgs.</u></b>	Victor Mraz

<b>3. Finance Committee*</b> <b>A. SR Utilization Forecast** <u>pg.</u></b> <b>B. Review of Utilization Reports and Statements of Revenues and Expenditures** <u>pgs.</u></b>	Doug Szabo, Esq., <i>Henderson, Franklin, Sterns and Holt</i>
<b>4. HR/Personnel*</b> <b>A. Approval of Proposed Policy Changes** <u>pgs.</u></b>	Jason Himschoot, <i>Attorney, Goede, Adamczyk, Deboest and Cross,</i>
<b>5. Events (Ad Hoc) Committee</b> <b>A. Next Steps</b>	Marshall Bower, <i>President/CEO, The Foundation for Lee County Public Schools</i>
<b>6. Program Committee*</b> <b>A. Approval of Policy: 220.10 SR and VPK Providers Compliance Policy** <u>pg.</u></b>	Damaris Boone, <i>Chair-Program Committee, Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA);</i>
<b>7. Nominations &amp; Bylaws Committee</b> <b>A. Recruiting Candidates for Gubernatorial Appointments</b> <b>B. Board Development: Plan for October Board Meeting</b>	Dr. Kelly Roy, <i>Professor/Coordinator, Early Childhood Education, Florida Southwestern State College</i>
<b>8. Review Agenda for the Board Meeting, June 19, 2019** <u>pgs.</u></b>	Victor Mraz
<b>Adjournment</b>	Victor Mraz
<b>Next Meeting</b>	<b>September 18, 2019</b>

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.