



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

FINANCE COMMITTEE

Meeting Agenda

September 18, 2019 8:30 a.m.

Purpose: This committee is charged with the oversight of budget development, accurate tracking of expenditures, monitoring unrestricted funds, and to ensure adequate financial controls in coordination with appropriate staff and directors.

Committee Members:

Douglas Szabo, Finance Committee Chair, Henderson, Franklin, Starnes & Holt, P.A.

Jeff Alluri, Principal/VP Consulting, Element Technologies, LLC

Brad Cherkin, Vice President-Wealth Management Advisor, BB&T Wealth Management

Nate M. Halligan, Portfolio Manager, Busey Bank

Amy McLean, Lee County School District

Ryan Middleton, CPA, President, Accounting on the Gulf

(*) Materials included in Finance Committee Packet.

(**) Materials sent electronically to Committee Members.

Agenda Items	Page No.	Facilitator/ Presenter	Suggested Time Frames
1. Welcome and Introductions	--	Doug Szabo	8:30 a.m.
2. Vote on Finance Committee Minutes of May 1, 2019*	2	Doug Szabo	8:35 a.m.
3. Vote on Finance Committee Minutes of June 5, 2019*	--	Doug Szabo	8:40 a.m.
4. Discuss Utilization Management (Forecast)	--	Susan Block	8:45 a.m.
5. Review Utilization Reports and Statements of Revenues and Expenditures*	--	Nga Cotter	8:55 a.m.
6. Review Submitted FY20 Budget to OEL	--	Nga Cotter	9:00 a.m.
7. Discuss Closeout and Audit – FY19	--	Susan Block	9:10 a.m.
8. Discuss RFP 401K-Reviewers Needed	--	Susan Block	9:20 a.m.
9. Review Internal Control Questionnaire	--	Susan Block	9:25 a.m.
10. Others	--	TBD	9:30 a.m.
Adjournment			
Next Meeting – November 6, 2019			

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.