



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
Nominations & By-Laws Committee
Meeting Minutes
April 23, 2019
3:00 pm

Purpose: This committee will approve and ensure adherence to the Coalition’s Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition’s required membership composition.

Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members: **Dr. Kelly Roy**, Chair Professor/Early Childhood Education Coordinator, Florida Southwestern State College; **Kim Ross**, Ross Dynasty Cares (via Zoom);

Committee Member, Absent: **Elizabeth Pineda**, Early Steps/Health Planning Council; **Selina Jefferson**, Dew of Hermon Child Care. **Scott Bass**, Superintendent, Glades County Public Schools

Staff Members: Susan Block, Chief Executive Officer; Kim Usa, Chief Operating Officer

Agenda Items	Discussion	Actions
Welcome and Introductions	<ul style="list-style-type: none"> • Meeting opened at 3:01 pm 	
Approval of Meeting Minutes for <ul style="list-style-type: none"> • January 8, 2019 	<ul style="list-style-type: none"> • It was noted that the February 19, 2019 meeting had been cancelled 	<ul style="list-style-type: none"> • Motion tabled; lack of quorum.
ELC Update	<ul style="list-style-type: none"> • Ms. Block shared that the challenges from EFS Portal continue to be time consuming. 	
Review of Board Vacancies and Recruitment Efforts: <ul style="list-style-type: none"> • Applicants for Vacant Lee Co Private Sector Seat <ul style="list-style-type: none"> ○ Nate Halligan • Governor’s Appointees: Status 	<ul style="list-style-type: none"> • Besides the appointment of Victor Mraz as board chair by Governor Scott, there were no additional updates on the appointments. Ms. Block spoke to the Appointment Office regarding the two remaining gubernatorial appointments remaining. Gov. DeSantis will be making those decisions. There is currently only one application for consideration by the Governor (Nate Halligan). 	<ul style="list-style-type: none"> •

	<ul style="list-style-type: none"> Ms. Jordan, DCF representative, has resigned her position. The ELC awaits the appointment of a replacement for the required board seat. 	
Board Member Recruitment Effort <ul style="list-style-type: none"> Review of Current Membership 	<ul style="list-style-type: none"> Ms. Block discussed the current board vacancies: two gubernatorial appointees and the required DCF Administrator. 	<ul style="list-style-type: none"> Ms. Block will encourage Private Sector Board members to apply, if interested.
Board Member Development	<ul style="list-style-type: none"> Dr. Roy reviewed the self assessment document that had been presented at the March 20, 2019 meeting and suggested that the discussion focus on mission and vision. 	<ul style="list-style-type: none"> Questions related to the ELC mission and vision were identified and will be presented for discussion ahead of the next board meeting.
Adjournment: Next meeting – May 21, 2019, 3 pm	<ul style="list-style-type: none"> Meeting adjourned at 3:26 PM 	All

Meetings are held via Zoom. <https://zoom.us/j/2875559962>