



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
EXECUTIVE COMMITTEE**

**Meeting Agenda
January 15, 2020
10:00-11:15 AM**

Purpose: The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members : **Marshall Bower, Interim Board Chair and Vice-Chair**, Chair, Events (Ad Hoc) Committee; *President/CEO, The Foundation for Lee County Public Schools*; **Douglas Szabo, Board Treasurer**, *Attorney, Henderson, Franklin, Sterns and Holt*; **Selina Jefferson, Board Secretary**, *Mount Hermon Ministries/Dew of Hermon Early Learning Center*; **Damaris Boone, Chair-Program Committee**, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Jason Himschoot, Chair-Human Resources Committee**, *Attorney, Goede, Adamczyk, Deboest and Cross, PLLC*; **Dr. Kelly Roy, Chair-Nominations & Bylaws Committee**, *Interim Dean – School of Health Professions, Florida Southwestern State College*

(*) *Materials included in Executive Committee Packet.*

(**) *Materials posted on Sharepoint for Committee Members.*

Agenda Items	Facilitator/Presenter
Welcome and Introductions	Marshall Bower, <i>President/CEO, The Foundation for Lee County Public Schools</i>
Public Comments	Marshall Bower
1. Executive Committee* A. Items for Discussion with Shan Goff, Executive Director, Florida Office of Early Learning, 2/5/2020. B. Approval of Meeting Minutes of November 6, 2019** <u>pgs.</u> C. Approval of Meeting Minutes of November 27, 2019** <u>pgs.</u> D. Communications Plan – Change to SR Priorities	Marshall Bower

2. Vote to Move the Board Meeting Minutes of November 20, 2019** <u>pgs.</u>	Marshall Bower
3. Finance Committee* A. Moss, Krusick – Report on Single Audit B. SR Utilization Forecast** <u>pg.</u> C. Review of Utilization Reports and Statements of Revenues and Expenditures** <u>pgs.</u> D. Building Lease: Update	Doug Szabo, Esq., <i>Henderson, Franklin, Sterns and Holt</i>
4. HR/Personnel Committee A. ERG Update: Section 706 ** <u>pg.</u> B. Executive Director Evaluation 2019: Results	Jason Himschoot, <i>Attorney, Goede, Adamczyk, Deboest and Cross,</i>
5. Events Committee A. Update	Marshall Bower
6. Nominations & Bylaws Committee A. Motion to Nominate Nate Halligan as Vice-Chair B. Proposed Slate of Officers: 2020 <u>pg.</u> C. Announcement: Committee Chairs 2020 D. Discussion Strategic Plan: Draft 2020-2022 <u>pg.</u>	Dr. Kelly Roy, <i>Professor/Coordinator, Early Childhood Education, Florida Southwestern State College</i>
7. Review Agenda for the Annual Board Meeting, February 5, 2020** <u>pgs.</u>	Marshall Bower
Adjournment	Marshall Bower
Next Meeting	March 4, 2020

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.