



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Program Committee

Meeting Minutes

Friday, February 28, 2020

9:00 – 11:00 am

Committee Members: **Damaris Boone** (RCMA – Board Member –Committee Chair); **Angela Anderson** (Child Care of Southwest Florida); **Patricia Dominguez** (Challenged Minds); **Yara Duchesne** (RCMA); **Renate Engels** (Guadalupe); **JoAnne Fuciu** (Lee Memorial Hospitals); **Rodrigo Gamboa-Dominguez** (Challenged Minds Learning Center); **Kim Gerbasio** (Lee Public Schools - LAMP); **Ashley Houk** (First Presbyterian Church Naples); **Michelle King** (Child Life Director, Lee Health, Board Member); **Marie Liebensohn Morales** (Lee Memorial Hospital); **Ana Neuhauser** (RCMA); **Elizabeth Perdomo** (Florida Southwestern State College); **Stephanie Rode** (St. Andrew Catholic School); **Kelly Roy** (Florida SouthWestern State College); **Kendra Stamp** (EduCare); **Michelle Starr** (Collier County Public Schools); **Donna VanTol** (Collier County Health Department); **Jesyca Vernig** (The Learning Tree); **Paul Welch** (Sonrise Academy)

Staff Members: **Susan Block** (CEO); **Leona Adkins** (CQO); **Kim Usa** (CPO); **Kristi Biffar** (Supervisor of Early Childhood Specialists); **Cheryl Carpenter** (Lead Early Childhood Specialist); **Bronwyn Gogia** (Supervisor of Screening and Assessment); **Amanda Devariste** (Managing Director)

Agenda Items	Facilitator/Presenter	Comments/Actions
Welcome	<ul style="list-style-type: none"> The meeting was called to order by Damaris Boone at 9:02 am. Introductions were made, including those on Zoom, our web-based meeting space. 	
Approval of Meeting Minutes for January 3, 2020	<ul style="list-style-type: none"> Draft minutes were reviewed for the January meeting. 	Motion to accept minutes made by Danna Breeden and seconded by Michelle Starr. Approved unanimously. Minutes will be posted on the Program Committee page of www.elcofswfl.org .
ELC Report - Leona Adkins	<ul style="list-style-type: none"> Provided update and information on the Learning Bill and Legislation. Asked committee to review and approve updated Quality Procedures to be motioned to move to the Executive Committee next week for approval. 	

<p>Health Report – Danna Breeden, Collier County Health Department and ELC nurse</p>	<ul style="list-style-type: none"> • Reported and provided information on Spring Fling w/breakfast and lunch provided is scheduled for 05/02/20 8:30 – 3:30 p.m. • Danna Breeden spoke briefly on Coronavirus in the news. She stated that the Florida Department of Health (FDOH) has no comments at this time and requests that we visit CDC website for updated information. • \$1 Book – “Sleep Baby Safe and Snug” • Reported that she does not work during the summer months • Emphasized the best way to stay safe from COVID19 is to wash your hands; air out your car after it is driven; disinfect areas thought to be touched. 	
<p>Southwest Florida Assessments, Literacy Buddies, Teaching Strategies discussion – Cheryl Carpenter/ Kristi Biffar/ Bronwyn Gogia</p>	<ul style="list-style-type: none"> • Cheryl Carpenter announced that she still meets with Teachstone weekly and that the Specialists are working with Providers on performing their Classroom Assessment Scoring System (CLASS) observations. • Kristi Biffar informed the committee that she is still waiting on information on the Trauma course from^[SB1] the Department of Children and Families and how it may affect scholarship funding. • Kristi Biffar announced her resignation from ELC and her new venture. The committee wished her luck. • Bron Gogia reported that Literacy Buddies is going great^[SB2]. Kids are getting books and that Tallica is doing an excellent job working with the program. 	

SR, VPK, Waitlist numbers and Enrollment status - Kim Usa	<ul style="list-style-type: none"> • Currently, only at risk children are being enrolled – no children are being pulled off the waitlist which is at 1493 for all four counties. • VPK enrollment 7,429. • SR enrollment 5,157. 	
Adjournment	<ul style="list-style-type: none"> • The meeting was adjourned at 10:45 am. 	
Next Meeting	<ul style="list-style-type: none"> • May 29, 2020 	

All meetings will be held at 2675 Winkler Avenue Suite 300, Fort Myers, FL 33901 unless otherwise announced.