



ELC of SWFL  
Human Resources/Personnel Committee  
**Agenda**  
**October 27, 2020**  
2:00 pm

**Purpose:** The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

**Goals:**

1. To review the ELC salary and benefits structure in order to make future recommendations to the Board of Directors
2. To review the Employee Reference Guide and make recommendations for updates

**Committee Members:** *Jason Himschoot, Esq., Committee Chair, Attorney, Maughan, Himschoot and Adams Law Group; PLLC Trina Puddefoot, Executive Director, Early Steps – Health Planning Council; Marshall Bower President/CEO, The Foundation for Lee County Public Schools; Joe Paterno, Executive Director, Southwest Florida Workforce Development Board; and Selena Lucas, Designee for Health Department Administrator-Collier County*

**Staff:** Susan Block, CEO

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome	<i>Jason Himschoot</i>
Vote to Approve September 15, 2020 Minutes	<i>Jason Himschoot</i>
ELC Update <ul style="list-style-type: none"> <li>• ELC Organization Chart</li> </ul>	Susan Block
Approval: Updated CEO Job Description	Susan Block
CEO Annual Performance Assessment	
New Business Items	All
Next Meeting Scheduled:	All

Meetings are held via Zoom.  
Zoom Login: 10/27/2020

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