



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
EXECUTIVE COMMITTEE – VIA ZOOM
Special Meeting Minutes
October 29, 2020
12:30 pm

Purpose: The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members : **Marshall Bower, Interim Board Chair, Chair-Events Committee;** *President/CEO, The Foundation for Lee County Public Schools;* **Nate Halligan, Vice-Chair,** *Asst. Vice President/Small Business Portfolio Manager, Busey Bank;* **Douglas Szabo, Board Treasurer,** *Attorney, Henderson, Franklin, Sterns and Holt;* **Selina Jefferson, Board Secretary,** *Mount Hermon Ministries/Dew of Hermon Early Learning Center;* **Damaris Boone, Chair-Program Committee,** *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA);* **Jason Himschoot, Chair-Human Resources Committee,** *Attorney, Maughan, Himschoot and Adams Law Group;* **Dr. Kelly Roy, Chair-Nominations & Bylaws Committee,** *Professor/Coordinator of Early Childhood Education, Florida Southwestern State College*

Staff Present: Susan Block, CEO

(*) *Materials included in Executive Committee Packet.*
 (**) *Materials posted on Sharepoint for Committee Members.*

Agenda Items	Discussion	Action/Assignments
Welcome and Introductions	<ul style="list-style-type: none"> The meeting opened at 12:32 pm and quorum was established. 	
Public Comments	<ul style="list-style-type: none"> No members of the public were present. 	
HR Issue	<ul style="list-style-type: none"> Marshall Bower provided some context regarding a complaint received by board members via email regarding the management of the ELC and the need to address the complaint. At the 1027/2020 HR Committee meeting, a motion was made to refer the issue to the 	<ul style="list-style-type: none"> Motion to retain Boy, Agnew and Potanovic to guide the board response to the complaints by Kelly Roy. Second by Nate Halligan. Motion approved. Doug Szabo and Susan Block will proceed to talk with the attorney

	<p>Executive Committee and to authorize the hiring of outside, local counsel to guide an appropriate response to the complaint.</p> <ul style="list-style-type: none">• Marshall Bower received a similar complaint via postal mail and a second email request, repeating the original complaint.• Specific questions about immediate actions are to be asked of the attorney.• Doug Szabo was authorized by Marshall Bower to act as board liaison in this matter• Meeting adjourned at 1:20 pm.	<p>about next steps.</p>
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Until further notice: All meetings will be held via Zoom.