



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Board Meeting Agenda

November 18, 2020

9:00-11:00 am

Board Members: **Marshall Bower**, Interim Board Chair; **Chair-Events Committee**, *President/CEO, The Foundation for Lee County Public Schools*; **Nate Halligan**, Board Vice-Chair, *Asst. Vice President/Small Business Portfolio Manager, Busey Bank*; **Doug Szabo**, Board Treasurer, *Attorney, Henderson, Franklin, Starnes and Holt, P.A.*; **Selina Jefferson**, Board Secretary, *Mount Hermon Ministries/Dew of Hermon Early Learning Center*; **Jeff Alluri**, Principal, *VP Consulting, Element Technologies, LLC*; **Damaris Boone**, Chair-Program Committee, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Rita Dellatore**, Owner/Director, *Kid City Early Learning Academy, LLC*; **Brooke Delmotte**, Provider Liaison/Operations Manager, *Early Steps, SWFL Health Planning Council*; **Yara Duchesne**, Program Director, *RCMA*; **Jason Himschoot**, Chair-Human Resources Committee, *Attorney, Maughan, Himschoot and Adams Law Group*; **Kim Jordan**, Interim Superintendent, *Glades County Public Schools District*; **Michele King**, Director Child Advocacy Program, *Golisano Children's Hospital of SWFL*; **Selena Lucas**, Assistant Community Health Nursing Director, *Designee-Florida Department of Health Collier County*; **Roger Mercado**, Director, *Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners*; **Jim Palmer**, Child Care Regulations Supervisor, *Department of Children and Families*; **Joe Paterno**, Executive Director, *CareerSource Southwest Florida*; **Kimberly Ross**, Owner, *Ross Dynasty Cares*; **Dr. Kelly Roy**, Chair-Nominations & By-Laws Committee, *Professor/Coordinator of Early Childhood Education, Florida Southwestern State College*

(*) Materials included in Board Packet.

(**) Materials available on Sharepoint for Board Members.

Document Number	Agenda Items	Facilitator/Presenter
	Welcome and Introductions	Marshall Bower , Interim Board Chair, Chair-Events Committee, <i>President/CEO, The Foundation for Lee County Public Schools</i> ;
	Public Comments	Marshall Bower
	1. Executive Committee Report* A. Update	Marshall Bower

1	<p>2. Consent Agenda (Vote required)* Approval of Board Meeting Minutes of September 30, 2020 ** <u>pgs. 1-7</u></p> <p>Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration</p>	Marshall Bower
Committee Reports		
2 3 4	<p>3. Financial Committee*</p> <p>A. Discuss Utilization Forecast** <u>pg. 8</u></p> <p>B. Review of Utilization Reports and Statements of Revenues and Expenditures** <u>pgs. 9-27</u></p> <p>C. Update on NOA** <u>pg. 28</u></p> <p>D. Update on Audit and Monitoring</p> <p>E. Summary of Expenditures: Broad Authority</p> <p>F. Status: 2018-2019 Provider Payments</p>	Doug Szabo, <i>Attorney, Henderson, Franklin, Starnes & Holt, P.A.</i>
	<p>4. Events Committee</p> <p>A. Update</p>	Marshall Bower
5 6 7	<p>5. HR Committee*</p> <p>A. Approve Updated Job Description: CEO** <u>pgs. 29-32</u></p> <p>B. Revised ELC Organization Chart** <u>pg. 33</u></p> <p>C. 2021 Health Insurance Benefit Contribution* <u>pg.</u></p>	Jason Himschoot, <i>Attorney, Maughan, Himschoot and Adams Law Group</i>
8	<p>6. Nominations & By-laws Committee</p> <p>A. Recognition of Outgoing Members: Yara Duchesne, Program Director, RCMA and Selena Lucas, Assistant Community Health Nursing Director, Designee-Florida Department of Health Collier County</p> <p>B. Motion to approve Kim Ross for board membership, January 1, 2021 to December 31, 2024</p> <p>C. Incoming Board Members: Char-Nequa Smith, Lee County DOH and Beth McBride, Collier County Public Schools, Head Start Designee** <u>pgs. 34-39</u></p> <p>D. Board Development: “Eligibility” and “Appeals Hearing Orientation”</p>	Dr. Kelly Roy, <i>Professor/Coordinator of Early Childhood Education, Florida Southwestern State College</i>

	7. Program Committee A. Update	Damaris Boone, <i>Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)</i>
	8. Appeals Committees A. Bloom Appeal, 10/8/2020 B. Snowden Appeal, 10/8/2020	Nate Halligan Board Vice-Chair, <i>Asst. Vice President/Small Business Portfolio Manager, Busey Bank</i> Doug Szabo
9	9. Report of the CEO* A. Executive Director's Report** <u>pgs.</u>	Susan Block, <i>CEO, ELC of SWFL</i>
	10. Adjournment	Marshall Bower
	Next Board Meeting: January 27 , 2021	

Join Zoom Meeting November 18, 2020

<https://us02web.zoom.us/j/85193406825?pwd=bmNvaDFoeTJ4aGpGVHNPNDIGcHF3Zz09>

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