



# EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Nominations & By-Laws Committee

Meeting Minutes

January 7, 2020

3:00 pm

**Purpose:** This committee will approve and ensure adherence to the Coalition's Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition's required membership composition.

**Goals:**

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

**Committee Members:** **Dr. Kelly Roy**, Chair *Professor/Early Childhood Education Coordinator, Florida Southwestern State College (via Zoom)*; **Scott Bass**, Superintendent, Glades County Public Schools (via Zoom);

**Committee Members, Absent:** **Selina Jefferson**, Dew of Hermon Child Care; **Kim Ross**, Ross Dynasty Cares; **Roger Mercado**, Director, Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners

**Staff Members:** **Susan Block**, Chief Executive Officer;

Agenda Items	Discussion	Actions
<b>Welcome and Introductions</b>	<ul style="list-style-type: none"> <li>• Dr. Roy opened the meeting at 3:03 pm</li> </ul>	<ul style="list-style-type: none"> <li>• No quorum present.</li> </ul>
<b>Approval of Meeting Minutes for</b> <ul style="list-style-type: none"> <li>• October 29, 2019</li> </ul>		<ul style="list-style-type: none"> <li>• Motion to approve tabled until 3/10/2020.</li> </ul>
<b>ELC Update</b>	<ul style="list-style-type: none"> <li>• Ms. Block reported that an early learning bill has been filed in the House, HB 1013. This could have an impact on governance and other aspects of OEL and the ELC. Details to follow.</li> </ul>	
<ul style="list-style-type: none"> <li>• Strategic Planning: 2020</li> </ul>	<ul style="list-style-type: none"> <li>• Ms. Block presented a draft plan for comment. After some discussion, it was suggested that the board should focus on those items where they can effect change.</li> </ul>	<ul style="list-style-type: none"> <li>• Ms. Block will present an updated version of the draft at the Executive Committee meeting on 1/15/2020.</li> </ul>

<p><b>Review of Board Vacancies and Recruitment Efforts:</b></p> <ul style="list-style-type: none"> <li>• Current Roster: Review</li> <li>• Governor's Appointees: Status</li> </ul>	<ul style="list-style-type: none"> <li>• Nate Halligan is interested in the vacant Vice Chair position.</li> <li>• All current officers have agreed to continue serving the board and need to be presented for a vote of the slate at the 2/5/2020 Annual Meeting of the ELC Board.</li> <li>• All current committee chairs have agreed to continue serving in their current roles.</li> <li>• All three gubernatorial seats remain vacant.</li> </ul>	<ul style="list-style-type: none"> <li>• The committee to asked that a motion be presented to the Executive Committee to include Nate Halligan on the Slate of Officers, in addition to Marshall Bower (Interim Chair), Doug Szabo (Treasurer) and Selina Jefferson (Secretary). No official motion could be taken.</li> </ul>
<p><b>Adjournment: Next meeting –</b> March 10, 2020 3:00 pm</p>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 3:18 PM</li> </ul>	

Meetings are held via Zoom. <https://zoom.us/j/2875559962a>