



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Nominations & By-Laws Committee

Meeting Minutes

May 19, 2020

3:00 pm

Purpose: This committee will approve and ensure adherence to the Coalition's Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition's required membership composition.

Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members: **Dr. Kelly Roy**, Chair Professor/Early Childhood Education Coordinator, Florida Southwestern State College; **Kim Ross**, Ross Dynasty Cares (via Zoom); **Selina Jefferson**, Dew of Hermon Child Care

Committee Member, Absent: **Kim Jordan**, Interim Superintendent, Glades County Public Schools; **Roger Mercado**, Director, Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners;

Staff Members: **Susan Block**, Chief Executive Officer;

Agenda Items	Discussion	Actions
Welcome and Introductions: Committee Update	<ul style="list-style-type: none"> • Dr. Roy opened the meeting at 3:08 	
Approval of Meeting Minutes for <ul style="list-style-type: none"> • October 29, 2019 & January 7, 2020 	<ul style="list-style-type: none"> • Quorum established 	<ul style="list-style-type: none"> • Motion to approve the minutes from October 29, 2019, January 7, 2020 and April 21, 2020 by Selina Jefferson; seconded by Kim Ross. Motion approved.
ELC Update <ul style="list-style-type: none"> • Legislative Update 	<ul style="list-style-type: none"> • Susan Block reported that Lee County has dedicated special child care scholarship funding, \$3.5M, for families affected by COVID-19. 	

	<ul style="list-style-type: none"> • The Florida Budget for 2020-21 has not yet been presented to the Governor for his signature. • The Office of Early Learning initiated a child care referral program for First Responders and Health Care Workers effective April 1, 2020. Funding to support providers through mini-grants to be announced. 	
Review of Board Vacancies and Recruitment Efforts: <ul style="list-style-type: none"> • Current Roster: Review • Governor's Appointees: Status 	<ul style="list-style-type: none"> • No update. Appointee vacancies remain unfilled. • Susan Block will reach out to Lee DOH and Collier Schools for Head Start position ahead of the new term, effective January 2021. • Kim Ross agreed to serve another four-year term when her first term expires, December 31, 2020. 	
Review FY 20-21 Meeting Schedule	<ul style="list-style-type: none"> • The group agreed that Tuesday at 3:00 pm remains a good time to meet. 	Susan Block will send calendar appointments to the committee members.
Meeting adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 3:21 pm 	

Meetings are held via Zoom.