



## EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Board Meeting Agenda

November 16, 2016

4:00 – 6:00 PM

**SWFL Workforce Development Board Career Source**

**3050 Horseshoe Drive, North Unit #110**

**Naples, FL**

**Board Members:** **Gerry Poppe, Board Chair**, *Chief Financial Officer, Waterman Broadcasting*; **Trina Puddefoot, Board Vice-Chair, Chair-Human Resources (HR) Committee**, *Early Steps Program Director, Health Planning Council of SW Florida*; **Peter Seif, Board Treasurer**, *President, Synergy Networks*; **Joe Paterno, Board Secretary**, *Executive Director, Southwest Florida Workforce Development Board*; **Damaris Boone**, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Marshall Bower**, *President/CEO, The Foundation for Lee County Public Schools*; **Stephanie Busin**, *Designee, Glades County Board of County Commissioners*; **Katie Haas**, *Senior Director of Florida Business Operations, Boston Red Sox*; **Ashley Houk, Chair Program Committee**, *Preschool Director, First Presbyterian Preschool*; **Jennifer Lange**, *Owner/Director, Little People's School*; **Victor Mraz**, *Financial Representative, Northwestern Mutual*; **Dr. Joseph Pepe, Chair-Health, Safety, and Developmental Service Committee**, *Health Department Administrator, Hendry & Glades Counties*; **Sherrie Quevedo**, *Department of Children and Families, Child Care Licensing*; **Maggie Stevens**, *Principal, Early Childhood Learning Services, Lee County School District*; **Douglas Szabo, Esq.**, *Henderson, Franklin, Sterns and Holt*; **Dr. Maureen Ungarean**, *Director of Early Learning Programs, Collier County School District*; **Andrew Wozniak, Esq.**, *Salvatori, Wood, Buckel, Carmichael & Lottes*; **Dr. Denis Wright, Chair-Nomination and Bylaws Committee**, *Charlotte Campus President and VP of Economic and Community Development,, Florida Southwestern State College*

(\*) *Materials included in Board Packet.*

(\*\*) *Materials available on Sharepoint for Board Members.*

Document Number	Agenda Items	Facilitator/Presenter
	<b>Welcome and Introduction</b>	Gerry Poppe, <i>CFO, Waterman Broadcasting</i>
	<b>1. Presentation: Future Ready Collier</b>	Future Ready Collier Management Team Members
	<b>2. Executive Committee Report*</b> <b>A. Annual Performance Assessment: Executive Director</b>	Gerry Poppe
	<b>3. Financial Committee*</b> <b>A. Review of Financial Reports**</b> <u>pgs.</u> <b>B. SR Utilization and Waitlist**</b> <u>pg.</u> <b>C. RFP – Winkler Ave.**</b> <u>pgs.</u>	Peter Seif, Board Treasurer, <i>President, Synergy Networks</i>

	<b>D. Audit Update</b> <b>E. Supplemental Sliding Fee Scale 2016** <u>pgs.</u></b> <b>F. Inventory of Disposable Equipment** <u>pgs.</u></b>	
	<b>4. Consent Agenda (Vote required)*</b> <b>Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration</b> <b>A. Approval of Meeting Minutes of September 28, 2016** <u>pgs.</u></b>	Gerry Poppe
	<b>Committee Reports</b>	
	<b>5. Human Resource (HR) Committee*</b> <b>A. Board Self-Assessment &amp; “Board Development”</b> <b>B. Annual Meeting: January 25, 2017</b>	Trina Puddefoot, <i>Early Steps Program Director, Health Planning Council of SW Florida;</i>
	<b>6. Program Committee</b> <b>A. Update</b>	Ashley Houk, <i>Preschool Director, First Presbyterian Preschool</i>
	<b>7. Nominations and Bylaws Committee*</b> <b>A. Board Self-Assessment &amp; “Board Development”</b> <b>B. Annual Meeting: January 11,2017</b>	Dr. Denis Wright, <i>Charlotte Campus President and VP of Economic and Community Development, Florida Southwestern College</i>
	<b>8. Healthy, Safety, &amp; Developmental Services Committee</b> <b>A. Update</b>	Dr. Joseph Pepe, <i>Health Department Administrator, Hendry &amp; Glades Counties</i>
	<b>9. Appeal Hearing Committee</b> <b>A. Update</b>	Dr. Denis Wright, <i>Chair, Appeals Committees (10/17/16 and 11/10/16)</i>
	<b>10. Report of the CEO*</b> <b>A. Executive Director’s Report** <u>pgs.</u></b>	Susan Block, <i>CEO, ELC of SWFL</i>
	<b>11. Public Comments</b>	Gerry Poppe
	<b>12. Adjournment</b>	Gerry Poppe
	<b>Next Board Meeting:</b>	January 25, 2017, 9:00 am

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.