



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

FINANCE COMMITTEE

Meeting Agenda

April 18, 2024, 2024 - 8:30 a.m.

Microsoft Teams meeting

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Meeting ID: 278 201 115 47

Passcode: Ccpsv3

Purpose: This committee is charged with the oversight of budget development, accurate tracking of expenditures, monitoring unrestricted funds, and ensuring adequate financial controls in coordination with appropriate staff and directors.

Committee Members:

Brooke Goldstein, Finance Committee Chair, Provider Liaison/Operations Manager Early Steps, SWFL Health Planning Council

Sharon Love, Esq., Vice Chair, Long, Murphy & Shemkus, P.A.

Aaron Stitt, Department of Children and Families, Regional Administrator

Alex Breault, Director, Talent Initiatives, Naples Chamber of Commerce

ELC Staff:

Dr. Melanie Stefanowicz, Chief Executive Officer

Richard Cocchieri, Chief Financial Officer

Wynetta Upshaw, Chief Administrative Officer

Gilda Duran, Chief Programs Officer

Leona Adkins, Chief Quality Officer

Monica Gaddy, Administrative Coordinator

Agenda Items	Facilitator	Discussion and Actions
1. <u>a. Welcome and Public Comment</u> <u>b. Agenda Modifications</u>	Brooke Goldstein	
2. <u>Request Approval</u> of Finance Committee Meeting Minutes for the February 28, 2024 meeting	Brooke Goldstein	
3. <u>Informational:</u> a. Sliding Fee Scale b. Lee BOCC ARPA Grant Update c. <u>DRAFT</u> FY 2025 DEL Grant Agreement	Brooke Goldstein	
4. <u>Discussion and Approval</u> of SR Utilization through March 25, 2024	Brooke Goldstein	
5. <u>Discussion and Approval</u> of a. Summary of Revenues and Expenditures and Financial	Brooke Goldstein	

Agenda Items	Facilitator	Discussion and Actions
Statements b. Cost Allocation Plan d. Surplus List (Naples Office)		
6. <u>Request Approval</u> of FY24 Contracts: a. Element Technologies b. Crown Plaza Fort Myers Gulf Coast c. Blue Outdoor FY 25 Contracts: a. Teaching Strategies, LLC b. Helios Colliers, LLC	Brooke Goldstein	
7. <u>Next Meeting:</u> June 6, 2024 8:30 a.m. – 9:30 a.m.	Brooke Goldstein	
8. <u>Adjournment:</u>	Brooke Goldstein	

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