

EARLY LEARNING COALITION OF SOUTHWEST FLORIDA



Board of Directors

Meeting Agenda

May 2, 2024

9:00 a.m. – 11:15 a.m.

Microsoft Teams meeting

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Meeting ID: 278 968 826 265

Passcode: hcn49m

Our mission is to enhance the quality of children’s lives by providing families, early childhood educators, caregivers, and community partners in Collier, Glades, Hendry, and Lee Counties with opportunities to positively impact the future.

Board Members:

Laura R. Bright, Interim Board Chair, Chief Advancement Officer, Golisano Children’s Museum

Sharon Love, Esq., Vice Chair, Long, Murphy & Shemkus, P.A.

Dr. Beth McBride, Board Secretary, Director, Early Learning, Designee-Collier County Public Schools

Brooke Goldstein, Board Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council

Michele King, Chair Program Committee, Director Child Advocacy Program, Golisano Children’s Hospital of SWFL

Rebecca McKellar, Chair, Nominations & Bylaws Committee, Creative World Schools, Private For-Profit Childcare

Dr. Kelly Ross, Professor/Coordinator of Early Childhood Education, Florida Southwestern

Alex Breault, Partnership Manager, FutureMakers Coalition

Barbara Short, Quality Assurance Program Manager, CareerSource Southwest Florida

Chantal Porte, Regional Supervisor for Childcare Licensing, Department of Children and Families

Angela Nader, Director, Early Childhood Learning Services, Lee County Public Schools

Kimberly Ross, Owner, Ross Dynasty Cares

Tara Sherrod, Chair, Events Committee, Director, First Baptist Preschool, Representative of Faith-Based Childcare Providers

Shay Smith, Executive Community Health Nursing Director, Designee-Florida Department of Health Lee County

Aaron Stitt, Florida Department of Children and Families

Tanya Williams, Interim Public Services Director, Collier County, Designee-Collier Board of County Commissioners

Dr. Derek Burkholder, Property Manager, BD Property Management Group

Rashondra Croskey, Ex Officio, Teacher, Glades County School Board

ELC Staff:

Dr. Melanie Stefanowicz, Chief Executive Officer

Richard Cocchieri, Chief Financial Officer

Leona Adkins, Chief Quality Officer

Gilda Duran, Chief Program Officer

Wynetta Upshaw, Chief Administrative Officer

Monica Gaddy, Administrative Coordinator

Agenda Items	Facilitator	Discussion and Actions
Welcome and Introductions Interim Chair’s Update <ul style="list-style-type: none"> Committee Composition Board Retreat Agenda Modifications	Laura Bright	Introductions
Public Comment	Laura Bright	

Agenda Items	Facilitator	Discussion and Actions
<p>Executive Committee</p> <ol style="list-style-type: none"> 1. Approval of Executive Committee Meeting Minutes from February 28, 2024 2. Discussion and Approval of Rebranding options Kelly Trace, Reach, Guest Presenter 3. Discussion and Approval of the Continuity of Operations Plan (COOP) 	<p>Laura Bright</p>	
<p>Finance Committee</p> <ol style="list-style-type: none"> 1. Informational <ol style="list-style-type: none"> a. Sliding Fee Scale b. Lee BOCC ARPA Grant Update c. DRAFT FY 2025 DEL Grant Agreement 2. Discussion and Approval of SR Utilization through March 25, 2024 3. Discussion and Approval of <ol style="list-style-type: none"> a. Summary of Revenues and Expenditures and Financial Statements b. Cost Allocation Plan c. Surplus List (Naples Office) 4. Request Approval of FY24 Contracts <ol style="list-style-type: none"> a. Element Technologies b. Crown Plaza Fort Myers Gulf Coast c. Blue Outdoor <p>FY 25 Contracts</p> <ol style="list-style-type: none"> a. Teaching Strategies, LLC b. Helios Colliers, LLC 	<p>Brooke Goldstein</p>	
<p>Human Resources Committee</p> <ol style="list-style-type: none"> 1. Discussion and Approval: Human Resources Audit 	<p>Dr. Beth McBride</p>	

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2. <u>Informational</u> : Employee Engagement Survey		
Nominations & Bylaws Committee 1. <u>Informational</u> : New Board Member Orientation Process	Rebecca McKellar	
Events Committee <u>Informational</u> a. Outreach events b. BBQ Lunch – May 10 c. Teacher Appreciation – May 11	Tara Sherrod	
Programs Committee <u>Informational</u> : Quality and Program Services Updates	Michelle King	
CEO Report	Melanie Stefanowicz	
Next Board Meeting: June 20, 2024 10:00 a.m. to 11:00 a.m.	Laura Bright	
Adjournment	Laura Bright	

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