



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
Nominations & By-Laws Committee
Meeting Minutes
January 8, 2019
3:00 pm

Purpose: This committee will approve and ensure adherence to the Coalition’s Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition’s required membership composition.

Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

Committee Members: **Dr. Kelly Roy**, Chair *Professor/Early Childhood Education Coordinator, Florida Southwestern State College*; **Kim Ross**, *Ross Dynasty Cares (via Zoom)*; **Selina Jefferson**, *Dew of Hermon Child Care*.

Elizabeth Pineda, *Early Steps/Health Planning Council*; **Scott Bass**, *Superintendent, Glades County Public Schools*;

Staff Members: Susan Block, Chief Executive Officer; Kim Usa, Chief Operating Officer

Agenda Items	Discussion	Actions
Welcome and Introductions	<ul style="list-style-type: none"> • Meeting Opened at 3:01 pm Quorum was established. 	
Committee Chair, Effective January 1, 2019	<ul style="list-style-type: none"> • Ms. Block announced that Mr. Mraz appointed Dr. Roy as the Committee Chair, replacing Dr. Wright. 	
Approval of Meeting Minutes for <ul style="list-style-type: none"> • September 4, and October 30, 2018 		<ul style="list-style-type: none"> • Motion to approve minutes from September 4th and October 30th by Kim Ross; second by Selina Jefferson. Motion approved.
ELC Update	<ul style="list-style-type: none"> • There are two remaining gubernatorial appointments remaining. Gov. DeSantis will be making those decisions. • Ms. Block shared that the challenges from EFS Portal continue to be time consuming. • Ms. Block asked for committee consideration of the possible topics for board education in 2019. 	

<p>Review of Board Vacancies and Recruitment Efforts:</p> <ul style="list-style-type: none"> • Applicants for Vacant Lee Co Private Sector Seat <ul style="list-style-type: none"> ○ Nate Halligan • Governor's Appointees: Status 	<ul style="list-style-type: none"> • The vacant Lee County seat was posted on our website. The application of Nate Halligan was received. Mr. Halligan has been serving on the Finance Committee for about two years. • Besides the appointment of Victor Mraz as board chair by Governor Scott, there were no additional updates on the appointments. 	<ul style="list-style-type: none"> • Motion to present Mr. Halligan's application for consideration at the January 16, 2019 Executive Committee by Selina Jefferson; second by Kim Ross. Motion approved.
<p>Board Member Recruitment Effort</p> <ul style="list-style-type: none"> • Review of Current Membership 	<ul style="list-style-type: none"> • Ms. Block presented the board roster, as of December 5, 2018. With board approval of private sector Lee seat at the end of January, all vacant seats will be filled with the exception of appointed seats by the Governor. 	<ul style="list-style-type: none"> • Dr. Kelly Roy
<p>Adjournment: Next meeting – February 19, 2019, 3 pm</p>	<ul style="list-style-type: none"> • Meeting adjourned at 3:44 PM 	<ul style="list-style-type: none"> • All

Meetings are held via Zoom. <https://zoom.us/j/2875559962>