



**ELC of SWFL**  
**Human Resources/Personnel Committee**  
**November 1, 2022, 1:30 pm, via Zoom**  
**Agenda**

**Purpose:** The Human Resource (HR) Committee is a committee charged with reviewing personnel policies, salary and incentive pay, benefits and the human resources function of the ELC and, based on its review, making recommendations to the Board of Directors.

**Goals:**

1. To review the ELC salary and benefits structure to make future recommendations to the Board of Directors.
2. To review the Employee Reference Guide and make recommendations for updates.

**Committee Members:** *Jason Himschoot, Esq., Committee Chair, Attorney, Maughan, Himschoot and Adams Law Group; PLLC, Dr. Trina Puddefoot, Executive Director, Early Steps – Health Planning Council; Marshall Bower President/CEO, The Foundation for Lee County Public Schools; Barbara Short, Quality Assurance Program Manager, Southwest Florida Workforce Development Board and Dr. Beth McBride, Director, Early Learning Collier County Public Schools.*

**ELC Staff:** **Susan Block, CEO; Wynetta Upshaw, HR Director**

<u>Agenda Item</u>	<u>Facilitator/Presenter</u>
Welcome and Public Comment	<i>Jason Himschoot</i>
Vote to Approve September 8, 2022, Minutes	<i>Jason Himschoot</i>
ELC Update <ul style="list-style-type: none"> <li>• Carry Over: 9/28/22 Board Meeting</li> <li>• Post Hurricane: Staff Needs</li> </ul>	Susan Block
Employee Reference Guide: Review of Proposed Policy Updates <ol style="list-style-type: none"> <li>1. #706 Paid Leave Time</li> </ol>	Wynetta Upshaw
ELC Staff Engagement Survey: Review and discuss October 2022 Results	Susan Block
New Business Items	All
Next Meeting Scheduled: January 12, 2023	All

Join Zoom Meeting

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