



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA EXECUTIVE COMMITTEE MINUTES

Conference Call - Wednesday, November 27, 2019
9:00- 9:15 a.m.

Purpose: The Executive Committee is composed of officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and a financial management and operations.

Committee Members Present via the Telephone: **Marshall Bower, Interim Board Chair and Vice-Chair, Chair-Events (Ad Hoc) Committee, President/CEO, The Foundation for Lee County Public Schools;** **Douglas Szabo, Board Treasurer, Attorney, Henderson, Franklin, Starnes & Holt, P.A.;** **Selina Jefferson, Board Secretary, Director, Mount Hermon Ministries/Dew of Hermon Early Learning Center;** **Dr. Kelly Roy, Chair-Nominations & Bylaws Committee, Professor/Early Childhood Education Coordinator, Florida Southwestern State College**

Committee Member Absent: **Damaris Boone, Chair-Program Committee, Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA);** **Jason Himschoot, Chair –HR Committee, Attorney, Goede, Adamczyk, Deboest and Cross, PLLC**

Staff Present via the Telephone: **Susan Block, CEO**

Staff Present: **Ginger McHale, Ex. Admin. Asst. to CEO**

(*) Materials included in Executive Committee Packet.

(**) Materials posted on SharePoint for Committee Members.

Agenda Items	Discussion	Action/Assignments
Welcome and Introductions	<ul style="list-style-type: none"> Meeting called to order at 9:15 a.m. by Mr. Bower. Mr. Bower asked all on the telephone to introduce themselves. A quorum was established. 	
Public Comments	<ul style="list-style-type: none"> None. 	

<p>1. HR/Personnel Committee A. *Health Insurance: 2020*</p>	<ul style="list-style-type: none"> • Ms. Block explained this conference call meeting is to correct inaccurate information previously presented to the Executive committee (11-6-19) and the Board (11-20-19) for information purpose. • The Motion: The Executive Committee approves the recommended employer contribution for the health benefit for the 2020 benefits year of \$7,988.50 per employee. 	<p>Motion to approve employer contribution for the health benefit for the 2020 benefits year of \$7,988.50 per employee made by Mr. Szabo and seconded by Dr. Roy. Motion approved.</p>
<p>Other</p>	<ul style="list-style-type: none"> • Ms. Block discussed a security incident yesterday when a man entered and wandered around the lobby. When asked if he needed assistance, he refused help but made concerning comments. The Ft. Myers Police Department was notified and the officers took statements from staff. It was determined that he is receiving School Readiness services. • There was a discussion about potential security measures to be taken by the Coalition. 	<p>Ms. Block will follow up with the Police Department and forward updates to the Executive Committee.</p>
<p>Adjournment</p>	<ul style="list-style-type: none"> • The meeting adjourned by acclamation at 9:30 am. 	
<p>Next Meeting</p>	<ul style="list-style-type: none"> • Wednesday, January 15, 2020 	