



EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

Board Meeting Agenda

December 5, 2018

8:30-11:30 am

Board Members: **Victor Mraz, Board Chair and Vice-Chair**, *Financial Representative, Blue Chip Financial of SWFL*; **Doug Szabo, Board Treasurer**, *Attorney, Henderson, Franklin, Starnes & Holt, P.A.*; **Selina Jefferson, Board Secretary**, *Mount Hermon Ministries/Dew of Hermon Early Learning Center*; **Jeff Alluri, Principal, VP Consulting**, *Element Technologies, LLC*; **Scott Bass, Superintendent**, *Glades County School District*; **Damaris Boone, Chair-Program Committee**, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)*; **Marshall Bower, President/CEO**, *The Foundation for Lee County Public Schools*; **Danna Breeden, Maternal and Child Nurse Consultant**, *Designee-Florida Department of Health Collier County*; **Rita Dellatore, Owner/Director**, *Kid City Early Learning Academy, LLC*; **Yara Duschene, Program Director**, *RCMA*; **Jason Himschoot, Chair-Human Resources Committee**, *Attorney, Goede, Adamczyk, Deboest and Cross, PLLC*; **Demetra Jordan, Department of Children and Families, Child Care Licensing**; **Michele King, Golisano Children’s Hospital of SWFL**; **Roger Mercado, Director, Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners**; **Joe Paterno, Executive Director, Southwest Florida Workforce Development Board**; **Elizabeth Pineda, Infant Toddler Development Specialist, Early Steps, SWFL Health Planning Council**; **Kimberly Ross, Owner, Ross Dynasty Cares**; **Dr. Kelly Roy, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College**

(*) *Materials included in Board Packet.*

(**) *Materials available on Sharepoint for Board Members.*

Document Number	Agenda Items	Facilitator/Presenter
	Welcome and Introductions	Victor Mraz, <i>Financial Representative, Blue Chip Financial of SWFL</i>
	Public Comments	Victor Mraz
1 2	1. Executive Committee Report** <u>pgs.</u> A. SR Plan Amendments** <u>pgs.</u> B. Events Committee Report C. Appeal Hearing, Fantasy World Academy, 11/1/2018	Victor Mraz
	2. Consent Agenda (Vote required)* Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration	Victor Mraz

3	A. Approval of Board Meeting Minutes of October 3, 2018** <u>pgs.</u>	
	Committee Reports	
4 5 6	3. Financial Committee* A. SR Utilization and Waitlist** <u>pg.</u> B. Review of Utilization Reports and Statements of Revenues and Expenditures ** <u>pgs.</u> C. Budget Modification: Proposed Increases to Health Insurance Benefit** <u>pgs.</u>	Doug Szabo, Esq., <i>Henderson, Franklin, Starnes & Holt, P.A.</i>
	4. Program Committee A. Update	Damaris Boone, <i>Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)</i>
7 8	5. Human Resources Committee* A. 401 K: Motion to Rescind Policy Change** <u>pg.</u> B. Employee Reference Guide: Motion to Forward Draft Changes to Full Board** <u>pg.</u> C. ELC Executive Director: Annual Performance Evaluation	Jason Himschoot, <i>Attorney, Goede, Adamczyk, Deboest and Cross, PLLC</i>
9 9 10	6. Nominations & Bylaws Committee* A. Slate of Officers – January 1-December 31, 2019** <u>pg.</u> B. Motion to Approve Full Board Terms for Marshall Bower, Michele King, Doug Szabo, and Jason Himschoot (January 1, 2019-December 31, 2022)** <u>pg.</u> C. Board Member Recruitment Tools** <u>pgs.</u>	
11	7. Report of the CEO* A. Board Presentation: Child Care Access Index B. Executive Director’s Report** <u>pgs.</u>	Dr. Herman Knopf, <i>University of Florida</i> Susan Block, <i>CEO, ELC of SWFL</i>
	8. Adjournment	Victor Mraz
	Next Board Meeting:	January 30, 2019

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.