**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA**  
**Board Meeting Agenda**  
**December 5, 2018**  
**8:30-11:30 am**

**Board Members:** Victor Mraz, Board Chair and Vice-Chair, Financial Representative, Blue Chip Financial of SWFL; Doug Szabo, Board Treasurer, Attorney, Henderson, Franklin, Starnes & Holt, P.A.; Selina Jefferson, Board Secretary, Mount Hermon Ministries/Dew of Hermon Early Learning Center; Jeff Alluri, Principal, VP Consulting, Element Technologies, LLC; Scott Bass, Superintendent, Glades County School District; Damaris Boone, Chair-Program Committee, Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA); Marshall Bower, President/CEO, The Foundation for Lee County Public Schools; Danna Breeden, Maternal and Child Nurse Consultant, Designee-Florida Department of Health Collier County; Rita Dellatore, Owner/Director, Kid City Early Learning Academy, LLC; Yara Duschene, Program Director, RCMA; Jason Himschoot, Chair-Human Resources Committee, Attorney, Goede, Adamczyk, Deboest and Cross, PLLC; Demetra Jordan, Department of Children and Families, Child Care Licensing; Michele King, Golisano Children’s Hospital of SWFL; Roger Mercado, Director, Lee County Human and Veteran Services, Designee-Lee Board of County Commissioners; Joe Paterno, Executive Director, Southwest Florida Workforce Development Board; Elizabeth Pineda, Infant Toddler Development Specialist, Early Steps, SWFL Health Planning Council; Kimberly Ross, Owner, Ross Dynasty Cares; Dr. Kelly Roy, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College

(*) Materials included in Board Packet.  
(**) Materials available on Sharepoint for Board Members.

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<td>Welcome and Introductions</td>
<td>Victor Mraz, Financial Representative, Blue Chip Financial of SWFL</td>
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<td>Public Comments</td>
<td>Victor Mraz</td>
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| 1 2             | 1. Executive Committee Report**  pgs.  
|                 | A. SR Plan Amendments**  pgs.  
|                 | B. Events Committee Report  
|                 | C. Appeal Hearing, Fantasy World Academy, 11/1/2018 | Victor Mraz |
|                 | 2. Consent Agenda (Vote required)*  
<p>|                 | Note: Any items on the Consent Agenda can be withdrawn by a Board Member for full Board consideration | Victor Mraz |</p>
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<td><strong>3</strong></td>
<td>A. Approval of Board Meeting Minutes of October 3, 2018** pgs.</td>
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| **4**  | 3. Financial Committee*  
A. SR Utilization and Waitlist** pg.  
B. Review of Utilization Reports and Statements of Revenues and Expenditures ** pgs.  
| **4**  | 4. Program Committee  
A. Update | Damaris Boone, *Early Education Outcome Analyst, Redlands Christian Migrant Association (RCMA)* |
| **7**  | 5. Human Resources Committee*  
A. 401 K: Motion to Rescind Policy Change** pg.  
B. Employee Reference Guide: Motion to Forward Draft Changes to Full Board** pg.  
C. ELC Executive Director: Annual Performance Evaluation | Jason Himschoot, *Attorney, Goede, Adamczyk, Deboest and Cross, PLLC* |
| **9**  | 6. Nominations & Bylaws Committee*  
A. Slate of Officers – January 1-December 31, 2019** pg.  
B. Motion to Approve Full Board Terms for Marshall Bower, Michele King, Doug Szabo, and Jason Himschoot (January 1, 2019-December 31, 2022)** pg.  
C. Board Member Recruitment Tools** pgs. |   |
| **11** | 7. Report of the CEO*  
A. Board Presentation: Child Care Access Index  
B. Executive Director’s Report** pgs. | Dr. Herman Knopf, *University of Florida  
Susan Block, CEO, ELC of SWFL* |
| **8** | 8. Adjournment | Victor Mraz |
| **Next Board Meeting:** | January 30, 2019 |   |

All meetings will be held at the Early Learning Coalition of Southwest Florida, 2675 Winkler Ave., Ste. 300, Ft. Myers, FL 33901.