



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA**  
**BOARD MEETING AGENDA**  
 September 28, 2022  
 9:00-11:00 am

**Board Members:** Marshall Bower, Interim Board Chair; Chair-Events Committee, President/CEO, The Foundation for Lee County Public Schools; Doug Szabo, Board Vice-Chair, Attorney, Henderson, Franklin, Starnes and Holt, P.A.; Brooke Delmotte, Board Treasurer, Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council; Alex Breault, Director, Talent Initiatives, Naples Chamber of Commerce; Jason Himschoot, Chair-Human Resources Committee, Attorney, Maughan, Himschoot and Adams Law Group;; Michele King, Chair Program Committee, Director Child Advocacy Program, Golisano Children’s Hospital of SWFL; Dr. Beth McBride, Director, Early Learning, Designee-Collier County Public Schools; Rebecca McKellar, Creative World Schools, Private for Profit Child Care; Barbara Short, Quality Assurance Program Manager, CareerSource Southwest Florida; Chantal Porte, Regional Supervisor for Child Care Licensing, Department of Children and Families; Mary Grace Romo, Director, Early Childhood Learning Services, Lee County Public Schools; Kimberly Ross, Owner, Ross Dynasty Cares; Dr. Kelly Roy, Chair-Nominations & By-Laws Committee, Professor/Coordinator of Early Childhood Education, Florida Southwestern State College; Tara Sherrod, Director, First Baptist Preschool, Representative of Faith-Based Childcare Providers; Shay Smith, Executive Community Health Nursing Director, Designee-Florida Department of Health Lee County; Tanya Williams, Director, Collier County Library Designee-Collier Board of County Commissioners

**ELC Staff:** Susan Block, Chief Executive Officer; Leona Adkins, Chief Quality Officer; Gilda Duran, Chief Program Officer; Lugeenya Blackstock, Chief Financial Officer.

(\*) Materials included in Board Packet.  
 (\*\*) Materials available on SharePoint for Board Members.

Agenda Items	Facilitator/Presenter
<b>Welcome and Introductions</b>	<b>Marshall Bower</b> , Interim Board Chair; Chair-Events Committee, President/CEO, The Foundation for Lee County Public Schools
<b>Public Comments</b>	Marshall Bower

<p><b>1. Executive Committee Report*</b>  A. Presentation and Approval: Single Audit FY 2021 (handout)  B. Board Development: Presentation, Family Child Care  C. Approval: Recommendation for Local Eligibility Priorities for Children <u>pgs.</u></p>	<p><b>Jon Duffey</b>, Moss, Krusick   <b>Lois Kendrick</b>, Kendrick Family Child Care</p>
<p><b>2. Approval of Board Meeting Minutes</b>  A. June 22, 2022, <u>pgs.</u></p>	<p>Marshall Bower</p>
<p><b>Committee Reports</b></p>	
<p><b>3. Finance Committee*</b>  A. Review: SR Utilization Management Forecast <u>pgs.</u>  B. Review and Approval of Utilization Reports and Statements of Revenues and Expenditures <u>pgs.</u>  C. Approval: FY 2023 Budget Amendment (new NOA) <u>pgs.</u>  D. Approval: FY 23 contracts  1. Fred Pryor Professional Development Contract <u>pgs.</u>  2. Element Technology <u>pgs.</u>  3. Request: Signing Authorization for Amended PDG MOU  E. Approval: Updated Fiscal Policies <u>pgs.</u>  F. Approval: FY 23 Scrap Inventory <u>pgs.</u></p>	<p>Brooke Delmotte, <i>Provider Liaison/Operations Manager, Early Steps, SWFL Health Planning Council;</i></p>
<p><b>4. HR Committee*</b>  A. ERG Policy Changes <u>pgs.</u></p>	
<p><b>5. Nominations &amp; Bylaws Committee</b>  A. Approval: ELC Bylaws changes <u>pgs.</u></p>	<p>Dr. Kelly Roy, <i>Professor/Coordinator of Early Childhood Education, Florida Southwestern State College</i></p>
<p><b>6. Events Committee</b>  A. Update: Business Breakfast October 28, 2022</p>	<p>Marshall Bower</p>
<p><b>7. Program Committee</b>  A. Update</p>	<p>Michele King, <i>Director Child Advocacy Program, Golisano Children's Hospital of SWFL</i></p>

<b>8. Report of the CEO*</b> A. Executive Director's Report** <u>pgs.</u>	Susan Block, <i>CEO, ELC of SWFL</i>
<b>9. Adjournment</b>	Marshall Bower
<b>Next Board Meeting:</b>	November 16, 2022

All meetings are Hybrid – attend in person or via Zoom.